

“Education at Your Doorstep”

DEC Recognised Distance Learning Programmes



Prospectus
2013-14

DIRECTORATE OF DISTANCE EDUCATION

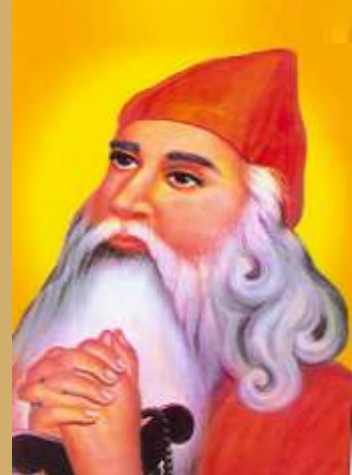
**Guru Jambheshwar University of Science & Technology
Hisar - 125001 (Haryana)**

('A' Grade NAAC Accredited University)

Enquiry: 01662-276735, 263571

ABOUT

Guru Jambheshwar Maharaj Ji



Guru Jambheshwar Ji was a saint and great environmentalist of 15th Century. Amongst all the saints of the 15th century, Guru Jambheshwar Ji was unique in preaching about the conservation of the biodiversity to his followers. He made it a creed for them by including the same in his 29 commandments. Thus Guru Jambheshwar Ji was not only a religious guru but a great ecologist and environmentalist, many centuries ahead of the scientists.

He was born in 1451 A.D. (Samvat 1508) corresponding to 8th day of dark half of the Lunar month Bhadrapad on Janamashtami, in a village Pipasar situated in the revenue jurisdiction of Nagaur, district of Rajasthan, India. He adopted the life of an ascetic teacher in 1484 AD and started living on the Samrathal Dhora, sand hill of Mukam village situated in Nokha tehsil of Bikaner district of Rajasthan. He enshrined in his followers compassion towards nature and protection of life as the supreme religious goal.

He founded the Bishnoi sect in 1485 AD corresponding to the eighth day of the black fortnight of the month of Kartika of the year 1542 of the Vikrami Era at Samrathal Dhora and prescribed 29 commandments dealing with various aspects of life. He spent the remaining 51 years of his life in spreading his great vision. He expounded his religious philosophy and the essence of these principles in the forms of verses. These spiritual verses have a vigour of their own, vibrant, passionate and sincere. These are distinguished by their vivid, conversational style and moral exhortation.

Among the 29 commandments laid down by Guru Jambheshwar Ji, eight commandments have been prescribed to preserve biodiversity, and encourage good animal husbandry. Seven commandments provide directions for healthy social behavior. Ten Commandments are directed towards personal hygiene and maintaining good basic health. Four commandments provide guidelines for worshipping God daily and always remember that God is omnipresent. Guru Jambheshwar Ji has been occupying a unique place in the Bhakti movement. Though mainly his area of activity had been the desert land of Thar yet he had been touring other places too. Due to these extensive tours he has been spreading the message:

“Jeeya Nai Jugati or Mhan (Moova) nai mugati”.

(To live is a device and to die is salvation) within and outside the country.

Dr. M.L.Ranga

Vice-Chancellor
Guru Jambheshwar University of
Science & Technology,
Hisar-125001(Haryana)



FOREWORD

It is my immense pleasure to write a foreword for this Prospectus which will be reaching in the hands of keen learners spread throughout the country. In keeping with its mission to reach the unsearched and to provide learning at the doorstep, the Directorate of Distance Education, since its inception in 1997, has made appreciable headway in terms of quality of imparting learning, student support services, number of programmes, number of students enrolled and geographic spread in the country. The programmes being offered are designed by keeping in view with the present market conditions and new job opportunities available in India and abroad. It is important to mention that the professional and academic programmes on offer support the broader mission of the university “to facilitate and promote studies and research in emerging areas of higher education with focus on new frontiers of technology, pharmacy, environmental studies, non conventional energy sources and management studies and also to achieve excellence in these and connected fields.”

In order to enhance opportunities in government jobs for the distance learners, all the programmes on offer have been got recognized from the Joint committee of UGC-AICTE-DEC. Further the University has the honour to have been twice accredited as ‘A’ grade institution by the National Accreditation and Assessment Council (NAAC). The Directorate has the distinction of being a forerunner in maintaining the quality assurance in distance education. The system of imparting learning through distance mode has inbuilt flexibility so that the very mission of the directorate can be achieved to the best advantage of the students’ community. The study centres entrusted to impart learning are required to comply with the standards and norms for starting, running, and maintaining the centres and delivering services to the students. I am happy to share the same with you that many of the alumni of the directorate are not only serving in very high positions in the public and private sectors of the country but also are working as successful entrepreneurs.

I wish that our students of distance learning get special attention and cooperation from not only the staff of the Directorate but also from the other institutions on whom they need to bank upon for sorting out their problems from time to time. I wish our distance learners a bright career ahead.

M.L. RANGA

Prof. R.S. JAGLAN

Registrar
Guru Jambheshwar University
of Science & Technology,
Hisar- 125 001(Haryana)



From the Registrar

Guru Jambheshwar University of Science & Technology has been established with a mandate to transform and redefine the face of technical education, thereby culminating into a confluence to thought, knowledge and practice to facilitate the fullest development of the individual. The objective of University is to facilitate and promote studies in emerging areas of higher education in new frontiers of management, technology and environmental studies etc. Our aim is to produce engineers, scientists and managers who are technically sound, professionally competent and socially relevant. In order to impart education to the students residing at far off places in the country, the University established the Directorate of Distance Education in the year 1997. At present the Directorate is running 17 programmes through Distance Education mode. The objective of introducing these programmes is to reach the masses and provide them with quality education. All the 17 programmes are approved by Distance Education Council (DEC), IGNOU, New Delhi.

I am confident that the students enrolled for various courses of the distance education of the University will be highly benefited in view of the requirement of the market trends.

I express the hope that the Directorate of Distance Education of the University will come up to the expectations of all the students who join its various courses. I wish the students all success.

R.S. JAGLAN

Prof. M.S. TURAN

Director, Distance Education
Guru Jambheshwar University
of Science & Technology,
Hisar- 125 001(Haryana)



From the Director's Desk

With the mission to reach the unreached and provide learning at the door step, the Directorate of Distance Education of this University was established in the year 1997. In order to meet out the demand for job oriented courses, new courses are regularly added by the Directorate. The Directorate is at present running 17 courses through distance mode, and 10 more such programmes are proposed to be started soon after DEC approval.

Not only the new courses were added, some of the courses were restructured to make them highly job oriented and enable the students to pursue them while being in jobs and self-employment. The Directorate has given flexibility to take admission in any of its courses, even if a student is already pursuing studies elsewhere in a regular course. Further, the requirement of migration certificate for admission to distance learning courses is not a pre-condition to admission. Since the inception of the Directorate, a lot of head- way has been made in terms of value addition in course curriculum, students support services, number of students enrolled, quality of self instructional study material (SIM) etc.

The Directorate provides the facility to the students for enrollment to various distance education programmes through the study centres as well as directly through the Directorate. The Personal Contract Programmes are organised by the Directorate for the student enrolled directly with the Directorate and the teachers hold the classes of the students and satisfy their queries. The study centres also organise stipulated number of classes by devising the schedule suiting the requirement of the students. The Directorate gets the study material prepared and vetted from the experts in the respective fields and updated the same from time to time. In order to look after the interests of the students, the Directorate has appointed senior teachers as course coordinators for each programme.

The Directorate has designed its prospectus touching all the facets of the registration process, fee payment schedule, PCP schedule and examinations etc. in a very lucid manner. All the students are, therefore, advised to keep the prospectus in their possession till the completion of course and read it carefully. It is mandatory on the part of the study centres to provide a copy of the University prospectus to every student. The Directorate has already launched its own website exclusively for Distance Education.

I have the pleasure in welcoming the students who have opted to join the DEC recognised distance learning programmes of this 'A' Grade NAAC Accredited University. I am sure that the students taking admissions in various courses run by the Directorate will be immensely benefited in view of the ever growing job market in India and abroad.

M.S. TURAN

OFFICERS OF THE UNIVERSITY

HON'BLE CHANCELLOR

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| 2. DEPUTY DIRECTOR Dr. Vinay, Ph.D | 263135 E-mail: dydde@gjust.org | |
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| (ii) Prof. Parveen Sharma, Ph.D praveen.gju@gmail.com | PG Diploma in Environmental Management (PGDEM) | 263153 |
| (iii) Prof. (Mrs.) Sunita Rani, Ph.D s_b_rani@rediffmail.com | M.Sc. (Mathematics) | 263574 |
| (iv) Prof. (Mrs.) Alka Sharma, Ph.D alkabhardwaj@rediffmail.com | PG Diploma in Bakery Science & Technology (PGDBST) | 263150 |
| (v) Prof. (Mrs.) Bandana Pandey, Ph.D drbandanapandey@rediffmail.com | PG Diploma in Advertising & Public Relations (PGDA&PR) | 263187 |
| (vi) Prof. (Mrs.) Jyotsana, Ph.D drjyotsana@yahoo.co.in | PG Diploma in Counseling & Behaviour Modification (PGDCBM) | 263168 |
| (vii) Dr. Vikram Kaushik, Ph.D vkaushik24@gmail.com | M.A. (Mass Communication), B.A. (Mass Communication) | 263181 |
| (viii) Dr. (Mrs.) Anju Verma, Ph.D anjugju@yahoo.com | PGDT, PGDISM | 263543 |
| (ix) Dr. Suresh Mittal, Ph.D sureshmittal@yahoo.co.in | MBA | 263532 |
| (x) Dr. Rajiv Kumar, Ph.D rajivtamak@rediffmail.com | BBA | 263374 |
| (xi) Teaching Associate | PGDCA, M.Sc. (Computer Sc.), MCA 3 yrs, MCA 5 yrs Integrated | 263157 |
| (xii) Teaching Associate | Management Courses | 263157 |
| 4. Sh. Rakesh Bhukal, Superintendent (DE-I) supdtde1@gjust.org | For queries concerning admissions of PGDCA/M.Sc. (Com.Sc.)/MCA-3 yrs/ MCA-5 yrs./BBA/M.Sc. (Maths) | 263141 |
| 5. Sh. Rakesh Kataria, Superintendent (DE-II) supdtde2@gjust.org | For queries concerning admissions of MBA/M.Com./MIB/M.A.(Mass Comm.)/ B.A.(Mass Comm.)/PGDA&PR/PGDBST/ PGDEM/PGDT/PGDISM/PGDBST | 263158 |
| 6. Deputy/Assistant Registrar(Results)/ Supdt.(Conduct) | For queries concerning results, date-sheet & examination centres | 263530 263131 |
| 7. Superintendent (Results) | For queries concerning results of all Distance learning programmes & re-appear | 263395 |
| 8. Enquiry | | 276735 263571 263387 |

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Chapter-I

The University

1.1 The Guru Jambheshwar University of Science & Technology, Hisar, was established on October 20, 1995 by an Act of the Legislature of the State of Haryana with the objectives 'to facilitate and promote studies and research in emerging areas of higher education with focus on new frontiers of technology, pharmacy, environmental studies, non-conventional energy sources and management studies and also to achieve excellence in these and connected fields'. It was formally inaugurated on November 1, 1995. It is named after Guru Jambheshwar Ji Maharaj, a saint environmentalist of 15th century. Keeping in view the nature of courses offered at the university and the mandate for which it had been established the name of the university has been changed as Guru Jambheshwar University of Science & Technology.

The University enjoys a rare distinction of getting recognized by the University Grants Commission under Section 2 (f) for recognition of degrees, on 11.1.1996 and, under section 12(B) of the UGC Act to be eligible for central assistance on 7.2.1997, i.e., within 15 months of its coming into being. The University opted for accreditation by National Assessment and Accreditation Council (NAAC), an autonomous organization of the University Grants Commission, in 2001-02. As a result of the exercise, the NAAC accredited this University at "A" level (institutional score 85%) in 2002 and has been re-accredited as grade "A" with CGPA

3.26 for further five years commencing from October 2007.

1.2 LOCATION

The University is situated at Hisar, a rapidly growing town situated at about 166 Kms. from Delhi on Delhi-Rohtak-Hisar-Sirsa-Fazilka National Highway (NH-10) and at a distance of about 230 Kms. from Chandigarh on NH-65. It is well connected by rail and road. Hisar is one of the principal cities catering to the administrative and commercial needs of huge rural population. It is a major centre of higher education and research with two major Universities of the State, a number of research institutions, degree colleges, breeding farms and a growing industrial environment. An Army Cantonment located in Hisar enriches its cultural life.

1.3 JURISDICTION

The jurisdiction of the University extends to the courses being run in the areas of science, technology, engineering, pharmacy and management as mentioned in the Act.

1.4 CAMPUS

The University is situated over a sprawling area of about 372 acres. The campus is laid out with picturesque landscape, numerous buildings of various sizes and wised road network. It presents a spectacle of harmony in architecture and natural beauty. Approximately 200 acres of area has been developed with all providing modern facilities such as road networks, sewerage, pipe

lines for water, electricity supply and parks have been developed at various places. The university has 7 teaching blocks. There are 149 residential houses of different types for various categories of employees. Construction work for Staff quarters and Sewer line is under progress. Many more are planned. The University has the Branch of a nationalized bank with ATM facility and a post office in the Shopping Complex. Beautification of the campus is being attached priority to provide healthy and pollution free environment on the campus. The University is running its Cafeteria. Besides a spacious Library & Guest House/Faculty House are also located on the Campus.

1.5 HOSTELS

There are Seven Hostels (three for boys, three for girls and a working women hostel) in the University, which have capacity of about 1600 residents. The hostels are provided with Colour Televisions, Chess Board, Carom Board, Chinese Checker Board, Badminton, Table-Tennis, Newspaper Stands etc. for recreation and entertainment of the students within the hostel premises. All the hostels have been provided with modern facilities such as Electric Geyser, Music System, Telephone Facilities, Desert Coolers, Water Coolers fitted with aqua guards,

insect killers and adequate play grounds. The Girls hostels have been provided with physical fitness machines for jogging, cycling and abdominal exerciser. All Hostels are connected with Internet facility.

1.6 ACADEMIC PROGRAMMES

The University offers a wide range of academic programmes/courses at post-graduate and undergraduate level. All these courses are designed by taking into consideration the special needs of the market and the Industry and the Model Curricula supplied by the UGC/AICTE. Emphasis is laid on both theoretical and practical training for exposing students to the latest developments in the various areas of science and technology. For the purpose, the University also invites academicians, professionals & researchers from various institutions and industries. Adequate training and placement facilities are available for the students. The University also arranges campus interviews. Workshops, Seminars and Symposia are conducted regularly. In plant industrial training is an essential component of most of the courses. In addition to these, the University also offers courses through Distance Mode as mentioned in the Prospectus.

The Directorate of Distance Education

The Directorate of Distance Education of this University was established in 1997 with four different programmes namely; MBA, PGDCA, BBA & CIC. Since then a lot of head-way has been made in terms of number of programmes, number of students enrolled, number of study centres, production of quality self instructional study material (SIM) etc. Not only the new courses were added, but some of the courses were replaced by the new ones so as to make them highly job-oriented and enable the students to pursue them while being in jobs and self employment. At present 17 undergraduate and post-graduate programmes are being conducted and the learning is imparted in two modes, including directly by the directorate and through the study centres. The Directorate proposes to start some more new job oriented programmes for which the process of approval from Distance Education Council has already started. Those students who do not find it convenient to enroll themselves through the study centres for whatsoever reasons, for them the facility to get enrolled directly in the Directorate of Distance Education of this University, is also provided. For such students, the directorate organizes Personal Contract Programme (PCP) during which the teachers hold classes and satisfy the queries of the students. The Study Centres also organize stipulated number of classes of the students by devising the schedule suiting the requirement of the students. The students enrolled through the study centres get the needful material and information from the university through their respective centres. The study material is got prepared by the Directorate with the association of specialists in the respective areas and the same is updated as and when the changes are brought about in the course curriculum as per need of the market. In order to have the interest of the students closely watched, the Directorate has appointed course coordinators from the respective parent teaching departments for each of the programme. Not with standing the moderate amount of fee charged for each course, the students have the facility to pay the same in half yearly installments so that the students with limited means can also afford to get education. The prospectus is supplied to the SC/BC candidates of Haryana State at concessional price.

Chapter-III

Course Offered, Eligibility and Entrance Test

The examinations conducted through distance mode by the universities approved by the UGC are recognised by this university with the condition that the same are also approved by the DEC or Joint Committee of UGC-AICTE-DEC.

The courses offered through the Directorate of Distance Education and the eligibility conditions to admission are as follows: -

| Course Code | Course Name | Duration | Eligibility |
|-------------|-------------|----------|-------------|
|-------------|-------------|----------|-------------|

POST GRADUATE COURSES

| | | | |
|----|---|---|---|
| 01 | M.Sc. (Computer Science) | (i) Two Years (ii) One Year (Under Lateral entry scheme) | Bachelor's degree in any discipline. PGDCA/ PGDCSA/ PGDCS/ Post B.A. or B.Sc./ DCA/ BIT or BIS (only those enrolled upto year 2000-01)/A level of DOEACC (After Graduation) |
| 02 | Master of Computer Applications (MCA) | (i) Three Years (ii) Two Years (Under Lateral entry scheme) (iii) One Year (Under Lateral entry scheme) | Bachelor's degree in any discipline Recognized Bachelor's Degree of minimum 3 yrs duration in BCA, B.Sc.(IT/Computer Science) with Mathematics as a course at 10+2 level or at Graduate Level. Obtained at least 50% (45% in case of candidate belonging to reserved category at the qualifying Examination. M.Sc. (Computer Sc.)/M.Sc. (Software)/M.Sc. (IT)/MIT |
| 03 | MCA (5 Yrs. Integrated course after 10+2) | Five Years | 10+2 or equivalent examination from Board of School Education, Haryana/CBSE or any other Board recognized by Board of School Education, Haryana/ CBSE or 3 years Diploma from Board of Technical Education, Haryana or its equivalent from recognized board |
| 04 | M.A. (Mass Communication) | Two Years | Graduation in any stream from any recognized University |
| 08 | M.A. (Mass Communication) Lateral Entry | One Year | PG Diploma in Journalism/Communication/ Mass Communication/ Advertising/ Public Relations after graduation in any discipline from a UGC recognized University or institution approved by Equivalence Committee of GJUST, Hisar. |

| | | | |
|----|--|-----------|---|
| 05 | Master of Insurance Business (MIB) | Two Years | Any Graduate or Post-Graduate degree from recognized University or Fellow of ICSI/ ICAI/ ICFAI/ ICWAI |
| 06 | Master of Business Administration (MBA) | Two Years | Bachelor's Degree with 3 years of supervisory managerial/ professional experience OR Professional Degree in Engineering/ Medicine/ Architecture/ Law/ Pharmacy OR Professional Qualifications in Accountancy/ cost and works Accountancy/ Company Secretary ship, etc. OR A Master's degree in any subject OR Bachelor's Degree with 50% marks in any discipline (45% marks in case of SC/ST candidates). |
| | MBA (with one Additional Specialization) | One Year | MBA degree from this University |
| 10 | MBA (Lateral Entry) | One Year | M.Com/ MBE/ MFC/ MMT/ MIB/ PG degree or 2 years diploma in Public Administration or Tourism Management or Hotel Management or Hospitality Management/One or two years diploma in Management or Business Administration or Personnel Management or Industrial Relations after graduation from any UGC recognized University/ AICTE approved institution/1st & 2nd Semester of MBA regular (passed from HSB, GJUS&T). |
| 07 | Master of Commerce (M.Com) | Two Years | Any Graduate from a recognized University or Fellow of ICSI/ ICAI/ ICFAI/ ICWAI/ Similar body. |
| 09 | M.Sc. (Mathematics) | Two Years | B.A.(Hons.)/ B.Sc.(Hons.) in Mathematics or B.A./ B.Sc. with Mathematics as one of the subjects. |

P.G. DIPLOMA COURSES

| | | | |
|----|--|----------|--|
| 26 | PG Diploma in Computer Applications (PGDCA) | One Year | Bachelor degree in any discipline from a recognized university. |
| 27 | PG Diploma in Advertising & Public Relations (PGDA&PR) | One Year | Bachelor degree in any discipline from a recognized university. |
| 28 | PG Diploma in Taxation (PGDT) | One Year | Any Graduate or Post-Graduate degree from recognized University or Fellow of ICSI/ ICFAI/ ICWAI/ ICAI. |
| 29 | PG Diploma in Environmental Management (PGDEM) | One Year | Bachelor degree in any discipline from a recognized university. |
| 30 | PG Diploma in Bakery Science & Technology (PGDBST) | One Year | Bachelor degree in any discipline from a recognized university. |
| 31 | PG Diploma in Counseling & Behaviour Modification (PGDCBM) | One Year | Bachelor degree in any discipline from a recognized university. |
| 32 | PG Diploma in Industrial Safety Management (PGDISM) | One Year | Bachelor degree in any discipline from a recognized university. |

UNDER GRADUATE COURSES

| | | | |
|----|---|-------------|--|
| 51 | Bachelor of Business Administration (BBA) | Three Years | 10+2 or equivalent examination from Board of School Education, Haryana/CBSE or any other Board recognized by Board of School Education, Haryana/CBSE or 3 years Diploma from Board of Technical Education, Haryana or its equivalent from recognized board |
| 53 | BBA (Lateral Entry) | Two Years | Diploma in Business Management (3 years Regular diploma after Matriculation examination). |
| 52 | B.A. (Mass Comm.) | Three Years | 10+2 or equivalent examination from Board of School Education, Haryana/CBSE or any other Board recognized by Board of School Education, Haryana/CBSE or 3 years Diploma from Board of Technical Education, Haryana or its equivalent from recognized board |

- Note:
1. In case of lateral entry admission to MBA, the degree shall be awarded on the basis of aggregate of marks obtained in 3rd and 4th semester including project based on internship and viva-voce examination. The fees will be the same as charged from MBA students of Directorate of Distance Education in their 3rd and 4th semester.
 2. In case of lateral entry of MBA regular students- a) Their request should be recommended and forwarded by the Director, HSB giving the certificate on the application that the student has left the regular course of MBA; b) The students will have to submit the passing proof of their 1st and 2nd semester of regular classes of MBA up to 31 December of the relevant year as per rule; c) The students will have to deposit the fee of Distance Education afresh and their fee already deposited for regular course will not be adjusted.

ENTRANCE TEST

As a mandatory requirement of DEC, entrance tests will be conducted for admission to MBA, MCA (3Yrs.) and MCA (5 Yrs. Integrated). The Entrance Test will comprise of objective type multiple choice questions on (A) General English (B) Numerical Ability (C) Reasoning (D) General Awareness.

SYLLABUS

The students desirous to take admission in the MBA and MCA programmes of DE will have to appear in an entrance test and clear the same with a valid score. The Entrance Test will comprise of Multiple Choice Questions (MCQs) from the subjects covering English, Numerical Ability, Reasoning and General Awareness. There will be 90 questions in the entrance test with no negative marks for wrong answers. The time limit for entrance test will be 90 Minutes. The purpose of this test is to judge the mental, analytical and general ability of the students for management and computer programmes. The contents of the subjects in the entrance test are as follows:

Part I:

General English: Vocabulary, Synonyms, Antonyms, Odd-One Out, Idioms and Phrases, Spotting Errors, Word Usage, English Structure etc.

Part II:

Numerical Ability: Numbers, Percentage, L.C.M. & G.C.F., Fractions, Simplification, Square Root and Cube Root, Simple Interest, Compound Interest, Area, Time, Speed and Distance, Linear Equation and Quadratic Equation etc.

Part III:

Reasoning: Analogy Test, Coding-Decoding, Blood Relation Test, Analytical Reasoning, Classification etc.

Part IV

General Awareness: Social, Political (national and international), Cultural, Sports and other general issues etc.

Note: The Question Paper for MBA and MCA (3 Years) will be same and MCA (5 Years Integrated) will be different.

Chapter-IV

The Courses and Their Structure

The candidates may note that

- i) In all the programmes 30% of the Maximum marks will be allocated for internal assessment in each theory paper based on two assignments (handwritten) of the 15% marks each.
- ii) There will be one section of 7-10 short answer type question carrying 50% weightage of the maximum marks in the question papers.

Post Graduate Diploma in Computer Applications (PGDCA);

Course Structure

26. POST GRADUATE DIPLOMA IN COMPUTER APPLICATION (PGDCA) / 1ST YEAR MCA (3 YEARS)

| I Semester | | | II Semester | | |
|------------|---|------------|-------------|--|------------|
| Paper Code | Nomenclature of Paper | Max. Marks | Paper Code | Nomenclature of Paper | Max. Marks |
| MS-01 | Introduction to IT | 100 | MS-06 | Data Structure and Algorithms | 100 |
| MS-02 | Computer Programming and Problem Solving | 100 | MS-07 | Computer Organization and Architecture | 100 |
| MS-03 | Digital Electronics | 100 | MS-08 | Operating System | 100 |
| MS-04 | System Analysis and Design | 100 | MS-09 | Business Data Processing | 100 |
| MS-05 | Practical (Based on MS-01 & MS-02) (In two sittings each of | 100 | MS-10 | Practical (Based on MS-06 & 3hrs duration) MS-09) (In two sittings each of 3 hrs duration) | 100 |

01. MASTER OF SCIENCE (COMPUTER SCIENCE)/2ND YEAR OF MCA (3 YEARS)

| | | | | | |
|-------|--|-----|-------|--|-----|
| MS-11 | RDBMS | 100 | MS-16 | Computer Networks | 100 |
| MS-12 | Software Engineering | 100 | MS-17 | Object Oriented Programming using 'C++' | 100 |
| MS-13 | Computer Graphics | 100 | MS-18 | Internet and Web Programming | 100 |
| MS-14 | Management information System | 100 | MS-19 | Computer Based Optimization Methods | 100 |
| MS-15 | Practical (Based on MS-11 & MS-13) (In two sittings each of 3hrs duration) | 100 | MS-20 | Practical (Based on MS-17 & MS-18) (In two sittings each of 3hrs duration) | 100 |

02 MASTER OF COMPUTER APPLICATIONS (MCA)-3 RD YEAR

| V Semester | | | VI Semester | | |
|------------|---|------------|-------------|--|------------|
| Paper Code | Nomenclature of Paper | Max. Marks | Paper Code | Nomenclature of Paper | Max. Marks |
| MS-31 | Data Warehousing and Data Mining | 100 | MS-41 | Thesis/ Project* | 200 |
| MS-32 | C Sharp (C#) Programming | 100 | | Distribution of marks: Thesis / | 100 |
| MS-33 | Advanced Computer Architecture | 100 | | Project Evaluation | |
| MS-34 | High Speed Networks | 100 | | Viva-Voce Examination Including seminar/ presentation/ Demonstration | 100 |
| MS-35 | Practical Based on MS-32 (In one sitting of 3 hours duration) | 100 | | | |

*Marks will be awarded on the basis of Viva-voce Examination conducted in the presence of examiners. If a candidate obtains less than total 80 marks out of 200 marks irrespective of marks obtained in Thesis/Project and Viva-Voce Examination, he/she will be declared fail and will be directed to work on a fresh topic. This project will be submitted not earlier than one semester duration, which should be internship based.

One copy of Thesis/Project Report will be submitted (simple binding with chart paper in sky blue colour) through study centre with proper certification by the supervisor concerned who may be a person with five years working experience and must have Master's

degree in relevant field or a regular teacher working in Govt./Semi-Govt. Institution/University/ Engineering College. Students are advised to come prepared for presentation/demonstration of their Thesis/Project at the time of their final Viva-voce examination.

03 MCA (FIVE YEARS INTEGRATED COURSE AFTER 10+2)

The course is designed in modular form. This course provides BCA (Bachelor of Computer Applications) degree after successful completion of first three years and MCA (Master of Computer Applications) degree after completion of the course. However, admission through lateral entry to this course at any stage is not allowed.

COURSE STRUCTURE

| Paper Code | Nomenclature of Paper | Max. Marks | Paper Code | Nomenclature of Paper | Max. Marks |
|---------------------|--|------------|--------------------|---|------------|
| MCA I Year | | | MCA II Year | | |
| MCA-101 | Computer Fundamentals | 100 | MCA-201 | Data Structure & Algorithms | 100 |
| MCA-102 | Computer Programming & Problem Solving Using C | 100 | MCA-202 | Database Management System | 100 |
| MCA-103 | Mathematics-I | 100 | MCA-203 | Digital Electronics | 100 |
| MCA-104 | Business Flow System | 100 | MCA-204 | Computer Organization and Architecture | 100 |
| MCA-105 | Operating System-I | 100 | MCA-205 | Mathematics II | 100 |
| MCA-106 | Communication & Presentation Skills | 50 | MCA-206 | Communication Skills-Scientific and Technical Writing | 50 |
| MCA-107 | Lab-1 based on MCA-101 | 100 | MCA-207 | Lab-1 based on MCA-201 | 100 |
| MCA-108 | Lab-2 based on MCA-102 | 100 | MCA-208 | Lab-2 based on MCA-202 | 100 |
| MCA III Year | | | MCA IV Year | | |
| MCA-301 | Computer Networks | 100 | MCA-401 | Computer Graphics & Multimedia | 100 |
| MCA-302 | Object Oriented Programming Using C++ | 100 | MCA-402 | Artificial Intelligence | 100 |

| Paper Code | Nomenclature of Paper | Max. Marks | Paper Code | Nomenclature of Paper | Max. Marks |
|------------|-----------------------------------|------------|------------|---|------------|
| MCA-303 | Software Engineering | 100 | MCA-403 | Analysis & Design of Computer Algorithm | 100 |
| MCA-304 | Internet Fundamentals | 100 | MCA-404 | Operating System -II | 100 |
| MCA-305 | Mathematics III | 100 | MCA-405 | Computer Networks -II | 100 |
| MCA-306 | Social Implication of IT | 50 | MCA-406 | Management Information System | 50 |
| MCA-307 | Lab-1 based on MCA-302 | 100 | MCA-407 | Lab-1 based on MCA-401 | 100 |
| MCA-308 | Minor Project | 100 | MCA-408 | Lab based on MCA-402 | 100 |
| | Distribution of Marks: | | | | |
| | Viva-Voce | 50 | | | |
| | Evaluation Viva-voce will include | 50 | | | |
| | Presentation/ Seminar/ | | | | |
| | Demonstration | | | | |

MCA V Year

| | | | | | |
|---------|---|-----|---------|------------------------------------|-----|
| MCA-501 | Principles of Programming Language | 100 | MCA-504 | System Simulation and Modeling | 100 |
| MCA-502 | Advanced Architecture and Parallel Processing | 100 | MCA-505 | Data Mining and Data Warehousing | 100 |
| MCA-503 | Object Oriented Design and Modeling | 100 | MCA-506 | Project (6months internship based) | 250 |
| | | | | Distribution of Marks: | |
| | | | | Viva-Voce | 100 |
| | | | | Evaluation Viva-Voce will include | 150 |
| | | | | Presentation/ Seminar/ | |
| | | | | Demonstration | |

Note: The Project should be internship based of not less than 6 months' duration

04 M.A. (MASS COMMUNICATION)

08 M.A. (MASS COMMUNICATION) LATERAL ENTRY

(Includes Journalism, Newspaper, Radio and Television, Public Relations and Advertising, Media Research, Media Law)

In order to cater to the market need for trained persons in mass communication, the Directorate introduced a

two years integrated course of M.A. (Mass Communication) with the provision of lateral entry and lateral escape. Any candidate having taken admission into the two years M.A. (Mass Communication) course can leave the course after one year. If a candidate leaves this course after successful completion of first year, he/she will be awarded PG Diploma in Mass Communication (PGDMC). This programme exposes the students to very important aspects of mass communication as given in the course structure.

COURSE STRUCTURE

| Paper Code | Nomenclature of Paper | Max. Marks | Paper Code | Nomenclature of Paper | Max. Marks |
|--|--------------------------------|------------|--|-------------------------------|------------|
| M.A. (Mass Communication) I year /PGDMC | | | M.A. (Mass Communication) II year | | |
| MMC-101 | Human Communication | 100 | MMC-201 | Media Writing | 100 |
| MMC-102 | Mass Communication | 100 | MMC-202 | Media Productions | 100 |
| MMC-103 | Print Media | 100 | MMC-203 | Media Management | 100 |
| MMC-104 | Electronic Media Communication | 100 | MMC-204 | Media Laws | 100 |
| MMC-105 | Advertising & Corporate | 100 | MMC-205 | Media Research | 100 |
| MMC-106 | Production Portfolio (MMC-1) | 100 | MMC-206 | Production Portfolio (MMC-II) | 100 |

05 MASTER OF INSURANCE BUSINESS (MIB)

Insurance is an upcoming field as far as its job potential is concerned. MIB is a 2 year master degree programme, which imparts knowledge in consonance with the requirement of various facets of insurance sector. The minimum duration of this course is two years. However, if a candidate leaves this course after successful completion of first year, he/she will be awarded PG Diploma in Insurance Business.

COURSE STRUCTURE

| Paper Code | Nomenclature of Paper | Max. Marks | Paper Code | Nomenclature of Paper | Max. Marks |
|-------------------|--|------------|--------------------|---|------------|
| MIB I Year | | | MIB II Year | | |
| MIB-101 | Conceptual Foundations of Insurance | 100 | MIB-201 | Risk Management | 100 |
| MIB-102 | Economic Environment and Insurance | 100 | MIB-202 | Principles of Management | 100 |
| MIB-103 | Accounting and Finance | 100 | MIB-203 | Economics of Insurance Optional: Opt. any three papers from any one stream A or B | 100 |
| MIB-104 | Legal Aspects of Insurance | 100 | | | |
| MIB-105 | Insurance Procedures and Documentation | 100 | | | |
| MIB-106 | Marketing and Salesmanship | 100 | | | |
| MIB-107 | Training -Cum-Project Report | 100 | | | |

A. Life Insurance

| | | |
|---------|---|-----|
| MIB-204 | Principles and Practice of Life Insurance | 100 |
| MIB-205 | Life Insurance Understanding | 100 |
| MIB-206 | Modern Application of Life Assurance | 100 |
| MIB-207 | Life Assurance Administration | 100 |
| MIB-208 | Actuarial Valuation | 100 |

B. General Insurance

| | | |
|---------|--|-----|
| MIB-209 | Principles and Practice of General Insurance | 100 |
| MIB-210 | Fire Insurance Claims | 100 |
| MIB-211 | Motor Insurance | 100 |
| MIB-212 | Agriculture Insurance | 100 |
| MIB-213 | Marine Insurance | 100 |

06 MASTER OF BUSINESS ADMINISTRATION (MBA)

Master of Business Administration programme has been designed to cater to the senior level management requirements of the industry. After successful completion of first year, the students shall be awarded Post Graduate Diploma in Business Administration (PGDBA) and after successful completion of the entire course, the students shall be awarded the degree of Master of Business Administration (MBA). The Diploma will, however, be awarded, in case the students do not continue their studies till the completion of their MBA degree and wish to drop out after passing all the papers of the final year.

COURSE STRUCTURE

First year

| Paper Code | Nomenclature of Paper | Max. Marks | Paper Code | Nomenclature of Paper | Max. Marks |
|-------------------|---|------------|--------------------|--------------------------------------|------------|
| I SEMESTER | | | II SEMESTER | | |
| CP-101 | Management Process and Organizational Behaviour | 100 | CP-201 | Human Resource Management | 100 |
| CP-102 | Managerial Economics | 100 | CP-202 | Financial Management | 100 |
| CP-103 | Environment Management | 100 | CP-203 | Marketing Management | 100 |
| CP-104 | Accounting for Managers | 100 | CP-204 | Production and Operations Management | 100 |
| CP-105 | Business Communication | 100 | CP-205 | Statistical Analysis | 100 |
| CP-106 | Computer Applications in Management | 100 | CP-206 | Research Methodology | 100 |

Second Year

During Second year, in addition to compulsory papers a student will have to opt one Specialization area comprising four papers in each of the third and fourth semesters.

| Paper Code | Nomenclature of Paper | Max. Marks | Paper Code | Nomenclature of Paper | Max. Marks |
|---------------------|---|------------|--------------------|--|------------|
| III SEMESTER | | | IV SEMESTER | | |
| CP-301 | Business Policy and Strategic Analysis | 100 | CP-401 | Entrepreneurship Development | 100 |
| CP-302 | Business Legislation (Plus all the four papers from any one area of specialization) | 100 | CP-402 | Project Report (Internship Based)* | 100 |
| | | | CP-403 | Comprehensive Viva-Voce (Including Viva-Voce on Project Report) (Plus all the four papers from any one area of specialization) | 50 |

NOTE: *Project Report (Internship Based): The students will have to undergo a six months internship in any public/private/co-operative organization or any institution where the candidate is employed. The internship training will be started just after the completion of theory exam of III Semester. Synopsis is to be submitted upto 31st March and the Project Report up to 31st July without late fees. Period of project writing will be considered as part of internship period.

MBA with One Additional Specialization

MBA with one Additional Specialization is a one year programme with maximum duration of three years consisting of two semesters i.e., 3rd and 4th Semester.

LIST OF PAPERS OF VARIOUS SPECIALIZATION AREAS

FINANCE

| Paper Code | Nomenclature of Paper | Max. Marks | Paper Code | Nomenclature of Paper | Max. Marks |
|---------------------|---|------------|--------------------|---|------------|
| III SEMESTER | | | IV SEMESTER | | |
| FM-303 | Corporate Taxation | 100 | FM-404 | Management of Financial Services | 100 |
| FM-304 | Security Analysis and Investment Management | 100 | FM-405 | Project Planning, Analysis and Management | 100 |
| FM-305 | Management of Financial Institutions | 100 | FM-406 | International Financial Management | 100 |
| FM-306 | Principles of Insurance | 100 | FM-407 | Financial Derivatives and Banking | 100 |

MARKETING

| | | | | | |
|---------------------|------------------------|-----|--------------------|------------------------------|-----|
| III SEMESTER | | | IV SEMESTER | | |
| MM-307 | Advertising Management | 100 | MM-408 | Product and Brand Management | 100 |
| MM-308 | Sales Management | 100 | MM-409 | E-Commerce | 100 |
| MM-309 | Consumer Behavior | 100 | MM-410 | International Marketing | 100 |
| MM-310 | Rural Marketing | 100 | MM-411 | Marketing of Services | 100 |

ORGANIZATIONAL BEHAVIOUR AND HRD

| | | | | | |
|---------------------|--|-----|--------------------|--|-----|
| III SEMESTER | | | IV SEMESTER | | |
| OBH-311 | Management of Industrial Relation | 100 | OBH-412 | Management Training and Development | 100 |
| OBH-312 | Managing Interpersonal and Group Process | 100 | OBH-413 | Organizational Change and Intervention Strategies | 100 |
| OBH-313 | Human Resource Planning and Development | 100 | OBH-414 | Human Resource Development: Strategies and Systems | 100 |
| OBH-314 | Organizational Effectiveness & Change | 100 | OBH-414 | Cross Cultural and Global Management | 100 |

INTERNATIONAL BUSINESS

| | | | | | |
|---------------------|---|-----|--------------------|------------------------------------|-----|
| III SEMESTER | | | IV SEMESTER | | |
| IB-315 | International Business Environment | 100 | IB-416 | International Financial Management | 100 |
| IB-316 | Export import-Procedures, Documentation and Logistics | 100 | IB-417 | International Marketing | 100 |
| IB-317 | India's Foreign Trade & Policy | 100 | IB-418 | Global Human Resource Management | 100 |
| IB-318 | Foreign Exchange Management | 100 | IB-419 | E-Commerce | 100 |

INFORMATION TECHNOLOGY

| | | | | | |
|---------------------|-----------------------------------|-----|--------------------|---------------------------------------|-----|
| III SEMESTER | | | IV SEMESTER | | |
| ITM-319 | Management Support System | 100 | ITM-420 | ERP | 100 |
| ITM-320 | System Analysis & Design | 100 | ITM-421 | RDBMS & SQL Concepts | 100 |
| ITM-321 | Database Management | 100 | ITM-422 | Applications Development Using Oracle | 100 |
| ITM-322 | Internet Programme for E-Commerce | 100 | ITM-423 | E-CRM | 100 |

07. MASTER OF COMMERCE (M.COM.)

Master of Commerce is a two years annual course and has been designed to meet the requirement of graduates aspiring to make their career in academics, research and corporate world. The course aims to strengthen the theoretical, analytical and applied knowledge base of commerce. There is ample scope of employment for a commerce post-graduate particularly in teaching, research and corporate sector. The course curriculum has been designed in accordance with the UGC's NET syllabus. Care has been taken to include all relevant and latest aspects of the discipline of commerce so that the students can make their way through UGC NET examinations and apply for teaching and research jobs in Universities, Colleges and Industries.

COURSE STRUCTURE

A. COMPULSORY PAPERS

| Paper Code | Nomenclature of Paper | Max. Marks | Paper Code | Nomenclature of Paper | Max. Marks |
|---------------------|--|------------|----------------------|--|------------|
| M.Com I Year | | | M.Com II Year | | |
| MC-101 | Management Concepts & Organizational Behaviour | 100 | MC-201 | E-Commerce | 100 |
| MC-102 | Communication and Secretarial Practice | 100 | MC-202 | Entrepreneurship Development & Small Business Management | 100 |
| MC-103 | Business Environment | 100 | MC-203 | Marketing Management | 100 |
| MC-104 | Economic Analysis | 100 | MC-204 | Financial Management | 100 |
| MC-105 | Management Accounting | 100 | MC-205 | (To be opted from following optional groups) | 100 |
| MC-106 | Business Statistics | 100 | MC-206 | -do- | 100 |
| MC-107 | Computer Applications in Business | 100 | MC-207 | -do- | 100 |
| | | | MC-208 | Comprehensive Viva-Voce | 100 |

B. OPTIONAL GROUPS

In M.Com -2nd year the students are required to opt any one of the optional groups for their specialization. Each group consists of three papers of 100 marks each.

| Paper Code | Nomenclature of Paper | Max. Marks | Paper Code | Nomenclature of Paper | Max. Marks |
|------------------------------------|-----------------------|------------|---------------------------------------|----------------------------|------------|
| Optional Group -I (Finance) | | | Optional Group -II (Marketing) | | |
| MC-205F | Corporate Taxation | 100 | MC-205M | Consumer Behaviour | 100 |
| MC-206F | Investment Management | 100 | MC-206M | Advertising and Sales Mgt. | 100 |
| MC-207F | Insurance and Banking | 100 | MC-207M | Marketing Research | 100 |

| | | | | | |
|---|---|-----|---------------------------------|--------------------------------------|-----|
| Optional Group -III (International Business) | | | Optional Group -IV (HRM) | | |
| MC-205IB | International Business | 100 | MC-205H | Human Resource Management | 100 |
| MC-206IB | Export-Import Procedures and Documentations | 100 | MC-206H | Industrial Relations and Labour Laws | 100 |
| MC-207IB | Foreign Exchange Management | 100 | MC-207H | Human Resource Planning | 100 |

09. MASTER OF SCIENCE (MATHEMATICS)

| Paper Code | Nomenclature of Paper | Max. Marks | Paper Code | Nomenclature of Paper | Max. Marks |
|---------------------|-----------------------------------|------------|--------------------|---|------------|
| I SEMESTER | | | II SEMESTER | | |
| MAL-511 | Algebra | 100 | MAL-521 | Abstract Algebra | 100 |
| MAL-512 | Real Analysis | 100 | MAL-522 | Measure and Integration Theory | 100 |
| MAL-513 | Mechanics | 100 | MAL-523 | Methods of Applied Mathematics | 100 |
| MAL-514 | Ordinary Differential Equations-I | 100 | MAL-524 | Ordinary Differential Equations-II | 100 |
| MAL-515 | Complex Analysis-I | 100 | MAL-525 | Complex Analysis-II | 100 |
| III SEMESTER | | | IV SEMESTER | | |
| MAL-631 | Topology | 100 | MAL-641 | Functional Analysis | 100 |
| MAL-632 | Partial Differential Equations | 100 | MAL-642 | Differential Geometry | 100 |
| MAL-633 | Mechanics of Solids-I | 100 | MAL-643 | Mechanics of Solids-II | 100 |
| MAL-634 | Fluid Mechanics | 100 | MAL-644 | Integral Equations | 100 |
| MAL-635 | Advance Discrete Mathematics | 100 | MAL-645 | Programming in 'C' (Theory & Practical) Th: 60,Pr:40) | 100 |

Note: 20% marks are allocated to practical file prepared by each candidate for the paper MAL-645 programming in 'C' (Practical). The practical file will consist of at least 15 programs based on syllabus of Paper MAL-645 Programming in 'C'.

27. P.G. DIPLOMA IN ADVERTISING & PUBLIC RELATIONS (PGDA & PR)

The P.G. Diploma in Advertising and Public-Relations is intended to prepare the students to work as copy writer, media planner, corporate communicator, public relations officer and field publicity offer. As is evident from the course structure, this course provides the exposure to the communication functions of Advertising & Public Relations.

COURSE STRUCTURE

| Paper Code | Nomenclature of Paper | Max. Marks |
|------------|--|------------|
| PGDAPR-101 | Basic Principles of Advertising and Public Relations | 100 |
| PGDAPR-102 | Practice of Advertising | 100 |
| PGDAPR-103 | Advertising Ethics, Codes and laws | 100 |
| PGDAPR-104 | Practice of Public Relations | 100 |
| PGDAPR-105 | Basic Principles of Marketing and Management | 100 |
| PGDAPR-106 | Production/Assignment | 100 |

28. P.G. DIPLOMA IN TAXATION (PGDT)

Post-Graduate Diploma in Taxation is a one year course and has been designed to cater to the middle and higher level tax management requirements of the society in general and the business and Industry in particular. The course is intended to impart learning in a way that a candidate on successful completion of this course becomes competent to provide consultancy or get a suitable job in the industry.

COURSE STRUCTURE

| Paper Code | Nomenclature of Paper | Max. Marks |
|------------|-----------------------------|------------|
| PGDT-101 | General Business Concepts | 100 |
| PGDT-102 | Income Tax Law and Practice | 100 |
| PGDT-103 | Central Excise Tax | 100 |
| PGDT-104 | Indian Custom Tax | 100 |
| PGDT-105 | Central Sales Tax | 100 |
| PGDT-106 | Tax Administration | 100 |
| PGDT-107 | Practical Training Report | 50 |
| PGDT-108 | Comprehensive Viva-Voce | 50 |

29. P.G. DIPLOMA IN ENVIRONMENTAL MANAGEMENT (PGDEM)

There is a need for environmentally aware manpower in every section of the society including educational, industrial and agricultural sectors, defence services, government offices, N.G.O.'s, media and judiciary. The P.G. Diploma in Environmental Management has been designed to educate people from various sections about various aspects of environmental problems and their management.

COURSE STRUCTURE

| Paper Code | Nomenclature of Paper | Max. Marks |
|------------|--|------------|
| PGDEM-01 | Fundamentals of Environment | 100 |
| PGDEM-02 | Natural Resource Conservation and Management | 100 |
| PGDEM-03 | Environment Pollution | 100 |
| PGDEM-04 | Pollution Control and Management | 100 |
| PGDEM-05 | Energy and Disaster Management | 100 |
| PGDEM-06 | Environment Awareness and Legislation | 100 |

30. P.G. DIPLOMA IN BAKERY SCIENCE AND TECHNOLOGY (PGDBST)

Milling and baking industry is encountered with several challenges, particularly arising from the quality of the products, limited variety of products produced and lack of trained people. Post Graduate Diploma Course in Bakery Science and Technology is designed by the Dept. of Food Technology of this University to acquaint the students with important aspects of bakery machineries, production methods, management, quality control, product specifications hygiene and sanitation.

COURSE STRUCTURE

| Paper Code | Nomenclature of Paper | Max. Marks |
|------------|--|------------|
| PGDBST-01 | Wheat Grain Structure, quality and mealings | 100 |
| PGDBST-02 | Functionality of wheat flour components and bakery ingredients | 100 |
| PGDBST-03 | Quality Testing of Wheat Flour and Bakery Products | 100 |
| PGDBST-04 | Rheology and Chemistry of Dough | 100 |
| PGDBST-05 | Bread Industry and Processes | 100 |
| PGDBST-06 | Soft Wheat Products and Processes | 100 |

31. P.G. DIPLOMA IN COUNSELING AND BEHAVIOUR MODIFICATION (PGDCBM)

This diploma course is highly specialized and job oriented. The course contains the theory and methods of application of Psychological Principles in counseling and behavior modification.

COURSE STRUCTURE

| Paper Code | Nomenclature of Paper | Max. Marks |
|------------|----------------------------|------------|
| PGDCBM-01 | Fundamentals of Psychology | 100 |
| PGDCBM-02 | Personality | 100 |
| PGDCBM-03 | Guidance and Counseling | 100 |
| PGDCBM-04 | Psychological Testing | 100 |
| PGDCBM-05 | Psychotherapy | 100 |

31. P.G. DIPLOMA IN INDUSTRIAL SAFETY MANAGEMENT (PGDISM)

Safety acts as a basic ingredient which all further parameters could be added to improve productivity. No amount of efforts would work to enhance the productivity and quality until safety is ensured. To ensure the same, the services of qualified safety officers are necessary to assist the management. The Directorate is offering one year PG Diploma in Industrial Safety Management that aims to groom safety managers for the corporate, govt., semi-govt. and public sector companies.

COURSE STRUCTURE

| Paper Code | Nomenclature of Paper | Max. Marks |
|------------|---|------------|
| PGDISM-01 | Principle of Industrial Safety | 100 |
| PGDISM-02 | Industrial Toxicology Environment Pollution and Occupational Health | 100 |
| PGDISM-03 | Industrial Hazards and Accidents | 100 |
| PGDISM-04 | Safety Management and Organization | 100 |
| PGDISM-05 | Safety Statistics and Accident Inspection | 100 |
| PGDISM-06 | Safety Legislation | 100 |
| PGDISM-07 | Computer Application (Theory: 50 Practical: 50) | 100 |
| PGDISM-08 | Dissertation on field work | 100 |
| PGDISM-09 | Comprehensive Viva-Voce | 100 |

51. BACHELOR OF BUSINESS ADMINISTRATION (BBA)

Bachelor of Business Administration is a three year degree course and has been designed to cater to the junior level managerial requirements of the industry. The course structure is devised in a way that students are exposed to all the functional specifications and allied areas of management.

COURSE STRUCTURE

| Paper Code | Nomenclature of Paper | Max. Marks |
|-------------------|---|------------|
| BBA-I Year | | |
| BBA-101 | Foundations in Management and Organizational Behavior | 100 |
| BBA-102 | Business Environment | 100 |
| BBA-103 | Business Economics | 100 |
| BBA-104 | Financial Accounting-I | 100 |
| BBA-105 | Business Mathematics | 100 |
| BBA-106 | English Language | 100 |
| BBA-107 | Computer Awareness | 100 |

| Paper Code | Nomenclature of Paper | Max. Marks |
|---------------------|------------------------------------|------------|
| BBA-II Year | | |
| BBA-201 | Business Law | 100 |
| BBA-202 | Business Statistics | 100 |
| BBA-203 | Marketing Management | 100 |
| BBA-204 | Financial Accounting-II | 100 |
| BBA-205 | Financial Management | 100 |
| BBA-206 | Business Communication | 100 |
| BBA-207 | System Analysis and Design | 100 |
| BBA-III Year | | |
| BBA-301 | Entrepreneurship Development | 100 |
| BBA-302 | Human Resource Management | 100 |
| BBA-303 | Production Management | 100 |
| BBA-304 | Cost and Managerial Accounting | 100 |
| BBA-305 | Sales Management | 100 |
| BBA-306 | Income Tax Law and Practice | 100 |
| BBA-307 | In-Company Training (6 to 8 weeks) | 100 |

52. B.A. (MASS COMMUNICATION)

This course has been devised to meet the ever growing demand of those who wish to make a career in mass communication after successful completion of their 10+2 examination.

COURSE STRUCTURE

| Paper Code | Nomenclature of Paper | Max. Marks |
|--|---------------------------------|------------|
| B.A. (Mass Communication) I Year | | |
| BMC-101 | Human Communication | 100 |
| BMC-102 | Hindi | 100 |
| BMC-103 | English | 100 |
| BMC-104 | Basic Writing Skills | 100 |
| BMC-105 | Computer Applications | 100 |
| B.A. (Mass Communication) II Year | | |
| BMC-106 | Social sciences -I | 100 |
| BMC-107 | Social Sciences-II | 100 |
| BMC-108 | Mass Communication | 100 |
| BMC-109 | News Writing | 100 |
| BMC-110 | Production Portfolio (I) | 100 |
| B.A. (Mass Communication) III Year | | |
| BMC-111 | Reporting | 100 |
| BMC-112 | Editing | 100 |
| BMC-113 | Advertising and Public Relation | 100 |
| BMC-114 | Media Issues | 100 |
| BMC-115 | Production Portfolio (II) | 100 |

Chapter-V

Fee Structure and Dates for Remittance of Fee & Admission Form

01. MASTER OF SCIENCE (COMPUTER SCIENCE)/MCA 2nd YEAR

| Semester | Amount in Rupees | Without Late fee | With late fee of Rs.500/- | With late fee of Rs.1000/- |
|-----------------|------------------|------------------|---------------------------|----------------------------|
| 3rd Installment | 9250/-* | 31.08.2013 | 30.09.2013 | 31.10.2013 |
| 4th Installment | 6750/- | 31.01.2014 | 28.02.2014 | 31.03.2014 |

02. MASTER OF COMPUTER APPLICATIONS (MCA) 3rd YEAR

| Semester | Amount in Rupees | Without Late fee | With late fee of Rs.500/- | With late fee of Rs.1000/- |
|-----------------|------------------|------------------|---------------------------|----------------------------|
| 5th Installment | 10250/-* | 31.08.2013 | 30.09.2013 | 31.10.2013 |
| 6th Installment | 7750/- | 31.01.2014 | 28.02.2014 | 31.03.2014 |

03. MCA (FIVE YEARS INTEGRATED COURSE AFTER 10+2)

MCA-I Year

| Semester | Amount in Rupees | Without Late fee | With late fee of Rs.500/- | With late fee of Rs.1000/- |
|-----------------|------------------|------------------|---------------------------|----------------------------|
| 1st Installment | 8250/-* | 31.08.2013 | 30.09.2013 | 31.12.2013 |
| 2nd Installment | 6750/- | 31.01.2014 | 28.02.2014 | 31.03.2014 |

MCA-II Year

| | | | | |
|-----------------|---------|------------|------------|------------|
| 3rd Installment | 8250/-* | 31.08.2014 | 30.09.2014 | 31.12.2014 |
| 4th Installment | 6750/- | 31.01.2015 | 28.02.2015 | 31.03.2015 |

MCA-III Year

| | | | | |
|-----------------|---------|------------|------------|------------|
| 5th Installment | 8250/-* | 31.08.2015 | 30.09.2015 | 31.12.2015 |
| 6th Installment | 6750/- | 31.01.2016 | 29.02.2016 | 31.03.2016 |

MCA-IV Year

| | | | | |
|-----------------|---------|------------|------------|------------|
| 1st Installment | 8250/-* | 31.08.2016 | 30.09.2016 | 31.12.2016 |
| 2nd Installment | 6750/- | 31.01.2017 | 28.02.2017 | 31.03.2017 |

MCA-V Year

| | | | | |
|-----------------|---------|------------|------------|------------|
| 1st Installment | 9250/-* | 31.08.2017 | 30.09.2017 | 31.12.2017 |
| 2nd Installment | 7750/- | 31.01.2018 | 28.02.2018 | 31.03.2018 |

04. M.A. (MASS COMMUNICATION)**M.A. (MASS COMMUNICATION) - I Year/PGDMC**

| Semester | Amount in Rupees | Without Late fee | With late fee of Rs.500/- | With late fee of Rs.1000/- |
|-----------------|------------------|------------------|---------------------------|----------------------------|
| 1st Installment | 7800/-* | 31.08.2013 | 30.09.2013 | 31.12.2013 |
| 2nd Installment | 4200/- | 31.01.2014 | 28.02.2014 | 31.03.2014 |

M.A. (MASS COMMUNICATION) - II Year

| | | | | |
|-----------------|---------|------------|------------|------------|
| 1st Installment | 7800/-* | 31.08.2014 | 30.09.2014 | 31.12.2014 |
| 2nd Installment | 4200/- | 31.01.2015 | 28.02.2015 | 31.03.2015 |

08. M.A. (MASS COMMUNICATION) LATERAL ENTRY

| Semester | Amount in Rupees | Without Late fee | With late fee of Rs.500/- | With late fee of Rs.1000/- |
|-----------------|------------------|------------------|---------------------------|----------------------------|
| 1st Installment | 7800/-* | 31.08.2013 | 30.09.2013 | 31.12.2013 |
| 2nd Installment | 4200/- | 31.01.2014 | 28.02.2014 | 31.03.2014 |

05. MASTER OF INSURANCE BUSINESS (MIB)**MIB - I Year**

| Semester | Amount in Rupees | Without Late fee | With late fee of Rs.500/- | With late fee of Rs.1000/- |
|-----------------|------------------|------------------|---------------------------|----------------------------|
| 1st Installment | 7800/-* | 31.08.2013 | 30.09.2013 | 31.12.2013 |
| 2nd Installment | 4200/- | 31.01.2014 | 28.02.2014 | 31.03.2014 |

MIB - II Year

| | | | | |
|-----------------|---------|------------|------------|------------|
| 1st Installment | 7800/-* | 31.08.2014 | 30.09.2014 | 31.12.2014 |
| 2nd Installment | 4200/- | 31.01.2015 | 28.02.2015 | 31.03.2015 |

06. MASTER OF BUSINESS ADMINISTRATION (MBA)

| Semester | Amount in Rupees | Without Late fee | With late fee of Rs.500/- | With late fee of Rs.1000/- |
|-----------------|------------------|------------------|---------------------------|----------------------------|
| 1st Installment | 9250/-* | 31.08.2013 | 30.09.2013 | 31.10.2013 |
| 2nd Installment | 6750/- | 31.01.2014 | 28.02.2014 | 31.03.2014 |
| 3rd Installment | 9250/-* | 31.08.2014 | 30.09.2014 | 31.10.2014 |
| 4th Installment | 6750/- | 31.01.2015 | 28.02.2015 | 31.03.2015 |

07. MASTER OF COMMERCE (M.COM)**M.COM - I Year**

| Semester | Amount in Rupees | Without Late fee | With late fee of Rs.500/- | With late fee of Rs.1000/- |
|-----------------|------------------|------------------|---------------------------|----------------------------|
| 1st Installment | 7800/-* | 31.08.2013 | 30.09.2013 | 31.12.2013 |
| 2nd Installment | 4200/- | 31.01.2014 | 28.02.2014 | 31.03.2014 |

M.COM - II Year

| | | | | |
|-----------------|---------|------------|------------|------------|
| 1st Installment | 7800/-* | 31.08.2014 | 30.09.2014 | 31.12.2014 |
| 2nd Installment | 4200/- | 31.01.2015 | 28.02.2015 | 31.03.2015 |

09. MASTER OF SCIENCE (MATHEMATICS)

| Semester | Amount in Rupees | Without Late fee | With late fee of Rs.500/- | With late fee of Rs.1000/- |
|-----------------|------------------|------------------|---------------------------|----------------------------|
| 1st Installment | 9250/-* | 31.08.2013 | 30.09.2013 | 31.10.2013 |
| 2nd Installment | 6750/- | 31.01.2014 | 28.02.2014 | 31.03.2014 |
| 3rd Installment | 9250/-* | 31.08.2014 | 30.09.2014 | 31.10.2014 |
| 4th Installment | 6750/- | 31.01.2015 | 28.02.2015 | 31.03.2015 |

26. P.G. DIPLOMA IN COMPUTER APPLICATIONS PGDCA)/MCA-I Year

| Semester | Amount in Rupees | Without Late fee | With late fee of Rs.500/- | With late fee of Rs.1000/- |
|-----------------|------------------|------------------|---------------------------|----------------------------|
| 1st Installment | 9250/-* | 31.08.2013 | 30.09.2013 | 31.10.2013 |
| 2nd Installment | 6750/- | 31.01.2014 | 28.02.2014 | 31.03.2014 |

27. P.G. DIPLOMA IN ADVERTISING & PUBLIC RELATIONS (PGDA&PR)

| Semester | Amount in Rupees | Without Late fee | With late fee of Rs.500/- | With late fee of Rs.1000/- |
|-----------------|------------------|------------------|---------------------------|----------------------------|
| 1st Installment | 6600/-* | 31.08.2013 | 30.09.2013 | 31.12.2013 |
| 2nd Installment | 3400/- | 31.01.2014 | 28.02.2014 | 31.03.2014 |

28. P.G. DIPLOMA IN TAXATION (PGDT)

| Semester | Amount in Rupees | Without Late fee | With late fee of Rs.500/- | With late fee of Rs.1000/- |
|-----------------|------------------|------------------|---------------------------|----------------------------|
| 1st Installment | 7800/-* | 31.08.2013 | 30.09.2013 | 31.12.2013 |
| 2nd Installment | 4200/- | 31.01.2014 | 28.02.2014 | 31.03.2014 |

29. P.G. DIPLOMA IN ENVIRONMENTAL MANAGEMENT (PGDEM)

| Semester | Amount in Rupees | Without Late fee | With late fee of Rs.500/- | With late fee of Rs.1000/- |
|-----------------|------------------|------------------|---------------------------|----------------------------|
| 1st Installment | 6600/-* | 31.08.2013 | 30.09.2013 | 31.12.2013 |
| 2nd Installment | 3400/- | 31.01.2014 | 28.02.2014 | 31.03.2014 |

30. P.G. DIPLOMA IN BAKERY SCIENCE AND TECHNOLOGY (PGDBST)

| Semester | Amount in Rupees | Without Late fee | With late fee of Rs.500/- | With late fee of Rs.1000/- |
|-----------------|------------------|------------------|---------------------------|----------------------------|
| 1st Installment | 6600/-* | 31.08.2013 | 30.09.2013 | 31.12.2013 |
| 2nd Installment | 3400/- | 31.01.2014 | 28.02.2014 | 31.03.2014 |

31. P.G. DIPLOMA IN COUNSELING AND BEHAVIOUR MODIFICATION (PGDCBM)

| Semester | Amount in Rupees | Without Late fee | With late fee of Rs.500/- | With late fee of Rs.1000/- |
|-----------------|------------------|------------------|---------------------------|----------------------------|
| 1st Installment | 6600/-* | 31.08.2013 | 30.09.2013 | 31.12.2013 |
| 2nd Installment | 3400/- | 31.01.2014 | 28.02.2014 | 31.03.2014 |

32. P.G. DIPLOMA IN INDUSTRIAL SAFETY MANAGEMENT (PGDISM)

| Semester | Amount in Rupees | Without Late fee | With late fee of Rs.500/- | With late fee of Rs.1000/- |
|-----------------|------------------|------------------|---------------------------|----------------------------|
| 1st Installment | 6600/-* | 31.08.2013 | 30.09.2013 | 31.12.2013 |
| 2nd Installment | 3400/- | 31.01.2014 | 28.02.2014 | 31.03.2014 |

51. BACHELOR OF BUSINESS ADMINISTRATION (BBA)

BBA - I Year

| Semester | Amount in Rupees | Without Late fee | With late fee of Rs.500/- | With late fee of Rs.1000/- |
|-----------------|------------------|------------------|---------------------------|----------------------------|
| 1st Installment | 8400/-* | 31.08.2013 | 30.09.2013 | 31.12.2013 |
| 2nd Installment | 4600/- | 31.01.2014 | 28.02.2014 | 31.03.2014 |

BBA - II Year

| | | | | |
|-----------------|---------|------------|------------|------------|
| 1st Installment | 8400/-* | 31.08.2014 | 30.09.2014 | 31.12.2014 |
| 2nd Installment | 4600/- | 31.01.2015 | 28.02.2015 | 31.03.2015 |

BBA - III Year

| | | | | |
|-----------------|---------|------------|------------|------------|
| 1st Installment | 8400/-* | 31.08.2014 | 30.09.2014 | 31.12.2015 |
| 2nd Installment | 4600/- | 31.01.2016 | 29.02.2016 | 31.03.2016 |

51. B.A. (MASS COMMUNICATION)

B.A. (MASS COMMUNICATION) - I Year

| Semester | Amount in Rupees | Without Late fee | With late fee of Rs.500/- | With late fee of Rs.1000/- |
|-----------------|------------------|------------------|---------------------------|----------------------------|
| 1st Installment | 7800/-* | 31.08.2013 | 30.09.2013 | 31.12.2013 |
| 2nd Installment | 4200/- | 31.01.2014 | 28.02.2014 | 31.03.2014 |

B.A. (MASS COMMUNICATION) - II Year

| | | | | |
|-----------------|---------|------------|------------|------------|
| 1st Installment | 7800/-* | 31.08.2014 | 30.09.2014 | 31.12.2014 |
| 2nd Installment | 4200/- | 31.01.2015 | 28.02.2015 | 31.03.2015 |

B.A. (MASS COMMUNICATION) - III Year

| | | | | |
|-----------------|---------|------------|------------|------------|
| 1st Installment | 7800/-* | 31.08.2015 | 30.09.2015 | 31.12.2015 |
| 2nd Installment | 4200/- | 31.01.2016 | 29.02.2016 | 31.03.2016 |

*includes Rs.500/- as University Regn. fee in case of fresh admission and as continuation fee in case of promotion to next class /Year and Rs.2000/- as university examination fee in the case of semester courses and Rs.1000/- in the case of Annual Courses.

Important Notes Regarding Fee (For All Courses)

- The first installment of fee must be sent along with the admission form without which the same shall be rejected.
- The fee structure given in the above chapter includes Admission fee, Registration fee, Continuation fee, Examination fee, Study material fee and fee for PCP and also share of study centres for providing student-support service and teaching as per norms of the University. Students are advised not to make any excess payment.

However, Rs.1000/- will be charged separately as examination fee from re-appearing candidates.

- The students taking admission through the study centres may deposit the prescribed fee with their study centres for onward transmission to the University. The study centres may deposit the fee in the nearest branch of PNB in account No.0203021100000023 or UBI in account No.344302050000103 or HDFC bank in account No.01551450001129 in the name of the individual student and for that purpose individual fee deposit voucher (Annexed with the prospectus) may be used instead of depositing the fee in the name of Study centre itself. The candidates taking admission direct in the University may deposit the required fee by way of Demand Draft in favour of the Registrar, GJUS&T,

Hisar OR will deposit their fee in any CBS Branch of PNB in account No.0203021100000023 or UBI in account No.344302050000103 or HDFC bank in account No.01551450001129. Fee may also be deposited by the Study Centre/direct students through demand drafts in favour of the Registrar, GJUS&T, Hisar or in cash with University Accounts Branch.

A copy of form (challan) for remittance of fee with the above Banks is given in the Prospectus as Annexure - VI

- iv) Please write your name, course, enrolment number and complete address on the backside of the demand draft failing which the Directorate will not be responsible for non-attendance of any communication or non-adjustment of fee in his/her account and consequences thereof in this regard.
- v) In case of non-receipt of any type of dues/fees or part thereof, a late fee of Rs.500/- per month subject to a maximum Rs.2500/- will be charged. If the outstanding dues are not remitted up to termination of theory examination, the candidature of the candidate will be treated as cancelled. The candidature can, however, be restored in genuine cases during the session on payment of balance dues along with late fee of Rs.500/- per month subject to a maximum of Rs.2500/- and re-admission fee of Rs.1000/- with the approval of the Vice Chancellor. Thereafter, such a candidate can, however, seek admission afresh in the subsequent sessions, if otherwise eligible to appear in the University examination. No adjustment/refund of fee paid in previous session will be admissible.

In case of already admitted students, if a candidate drops for whole session(s) and fails to submit the required fee as per schedule given in the prospectus and submits the fee after a gap of session/year, he/she can be re-admitted on payment of Rs.1000/- as re-admission fee.

Provided further he/she will have to deposit all dues with late fee as per the schedule/rule given in the prospectus of the year in which he/she had taken admission.

In addition to the re-admission fee, Rs.500/- will be charged per month per student per installment in case of defaulter in fee. The fee for the 1st year is to be deposited at the time of admission. Fee deposit schedule for the subsequent year of the course as per Chapter-V.

- vi) The fee or any document will be deemed to have been received only when it is actually delivered in the Directorate office. For delay on the part of postal authorities or courier services the directorate will not be responsible.
- vii) All admissions/enrolments are provisional. However, the University reserves the right to cancel an admission, if any deficiency for admission to a course is found at a later stage.
- viii) 50% concession in total fee will be given to GJUS&T employees and their dependents/ wards/ spouse.
- ix) 25% concession of total fees of distance learning programmes will be allowed to the students pursuing regular courses in GJUS&T, Hisar or any other recognized University/college, who are interested to simultaneously join a distance learning programme. The candidate claiming concession will be required to produce a certificate of bonafide student from the head of the institution concerned.

As per the policy of the Distance Education Council conveyed vide their letter F.No. DEC/Notification/40.5.1.5/2012 dated 01.11.2012, a student can pursue two programmes simultaneously through distance or combination of distance and regular modes from the same or different University (ies)/Institution(s) in various combinations, viz.,

1. One Degree and one Diploma/PG Diploma/ Certificate
 2. One PG Diploma and one Diploma/ Certificate
 3. One Diploma and one Certificate
 4. Two PG Diplomas
 5. Two Diplomas
 6. Two Certificates
- x) The Scheduled Caste students whose family income from all sources is up to Rs. 2.5 Lacs per annum as prescribed by the State Govt. for Post Matric Scholarship and who produces, at the time of admission, the "Caste" and "Income" certificates/ affidavit issued by the competent authority may pay a sum of Rs.2500/- as token fees. The eligible SC students will submit the Post Matric Scholarship forms at the time of admission/fee deposition. It can be obtained from the office of the concerned or may be down loaded from the University website www.gjust.ac.in. The remaining fee will be recovered from his/her scholarship amount. In case the student does not apply for scholarship or is found ineligible for award of scholarship or being eligible he/she is not awarded scholarship due to one or other reason, he/she will be liable to pay full fee along with late fee as per rules.
- xi) The fee concession on the pattern of Guru Jambheshwar University of Science & Technology employees will also be extended to the employees of the office of the Directorate of Technical Education Haryana in the Head Office at Chandigarh and the Audit staff posted in Guru Jambheshwar University of Science & Technology, Hisar for pursuing studies in all the courses being run by the University. However, the Audit Staff will be entitled to avail such facility up to the period till they remain posted in Guru Jambheshwar University of Science & Technology, Hisar.
- xii) The students must remit the fee of subsequent semesters/installments as per the schedule without waiting for the result so as to enable the Directorate to supply the study material in time.

Chapter-VI

Duration/Period for Passing the Course

COURSE STRUCTURE

| Course Code | Course | Minimum Duration | Maximum Duration | Annual or Semester System |
|-------------|------------------------|-----------------------------------|---|---------------------------|
| 01 | M.Sc. (Computer Sc.) | 1 Year after PGDCA | i) Three years for lateral entry ii) Four years for students admitted in PGDCA-1st sem. | Semester |
| 02 | MCA-3rd Yr. | 1 Year after M.Sc. (Computer Sc.) | i) Three years for lateral entry to MCA (3rd Yr.) ii) Four years for lateral entry to M.Sc. (Computer Sc.) 2nd Yr.iii) Six years for students admitted in PGDCA-1st Year | Semester |
| 03 | MCA (5 Yrs Integrated) | 5 Years | 8 Years | Annual |
| 04 | M.A. (Mass Comm.) | 2 Years | 4 Years | Annual |
| 08 | M.A. (Mass Comm.) LE | 1 Year | 3 Years | Annual |
| 05 | MIB | 2 Years | 4 Years | Annual |
| 06 | MBA | 2 Years | 4 Years | Semester |
| 10 | MBA Lateral Entry | 1 Year | 3 Years | Semester |
| 07 | M.Com. | 2 Years | 4 Years | Annual |
| 09 | M.Sc. (Mathematics) | 2 Years | 4 Years | Semester |
| 26 | PGDCA | 1 Year | 3 Years | Semester |
| 27 | PGDA&PR | 1 Year | 3 Years | Annual |
| 28 | PGDT | 1 Year | 3 Years | Annual |
| 29 | PGDEM | 1 Year | 3 Years | Annual |
| 30 | PGDBST | 1 Year | 3 Years | Annual |
| 31 | PGDCBM | 1 Year | 3 Years | Annual |
| 32 | PGDISM | 1 Year | 3 Years | Annual |
| 51 | BBA | 3 Years | 5 Years | Annual |
| 52 | B.A. (Mass Comm.) | 3 Years | 5 Years | Annual |

MEDIUM OF INSTRUCTIONS AND EXAMINATIONS

| Code | Course | Medium of Instructions | Medium of Exam/Assignments |
|------|------------------------|------------------------|-------------------------------------|
| 01 | M.Sc. (Computer Sc.) | English | English |
| 02 | MCA-3rd Yr. | English | English |
| 03 | MCA (5 Yrs Integrated) | English | English |
| 04 | M.A. (Mass Comm.) | English | English or Hindi or Urdu or Punjabi |
| 08 | M.A. (Mass Comm.) LE | English | English |
| 05 | MIB | English | English or Hindi |
| 06 | MBA | English | English |
| 10 | MBA Lateral Entry | English | English |
| 07 | M.Com. | English | English or Hindi |
| 09 | M.Sc. (Mathematics) | English | English |
| 26 | PGDCA | English | English |
| 27 | PGDA&PR | English | English or Hindi |
| 28 | PGDT | English | English or Hindi |
| 29 | PGDEM | English | English |
| 30 | PGDBST | English | English |
| 31 | PGDCBM | English | English or Hindi |
| 32 | PGDISM | English | English |
| 51 | BBA | English | English |
| 52 | B.A. (Mass Comm.) | English or Hindi | English or Hindi |

MODE OF IMPARTING LEARNING FOR ALL COURSES

i) The Directorate will supply study material in the form of Self Instructional Mode (SIM) printed book/lessons. The direct students will get the same directly from the Directorate and the students enrolled through study centres will collect the material from their respective study centres.

ii) Class Room Teaching

a) For students enrolled through study centres:

The study centre will be responsible for imparting 25 hrs* or more teaching for each theory/practical papers in a year for annual courses and 15 hrs* or more teaching per theory/practical paper per semester for semester courses according to the need of the students.

b) For students enrolled directly in the Directorate/University:

The personal contact programme (PCP) of 15 days duration for annual courses and 10 days duration for semester courses will be arranged for each of the

course by the course coordinators at the University campus. Theory/Practical teaching as per requirement will be provided to the students by the subject specialists. Number of days of PCP may be appropriately reduced if the number of students present during PCP is less than 25% of direct students in the course concerned. The number of days of PCP will be reduced to three if the number of students present during PCP is less than 5 in a class/course. The number of hours, in such case will also be reduced proportionately and will not exceed 3 hours per day. The schedule of classes will be notified by each study centre for the students of each course and a copy of the schedule will be sent to the Directorate of Distance Education, GJUS&T Hisar at least one week before the commencement of classes. The PCPs will be held as per the schedule of given in the prospectus. No separate information will be sent to the directly enrolled students. However, the students are advised to report to the concerned course coordinator for PCP at the contact given thereon.

Chapter-VII

Important Notes and General Information

7.1 ABOUT THE EXAMINATION/EXAMINATION FORM

There will be annual system of examination for all courses (except MBA, PGDCA/M.Sc. (Computer Sc.)/MCA 3 years programmes and M.Sc. (Mathematics), which will be divided into two semesters). The examination of semester courses shall be held twice in a year, i.e., in the months of Jan. & June and for annual courses once in a year in the month of May/ June every year or on such dates as may be fixed by the Vice-

Chancellor. The examination of re-appearing candidates of odd semesters will be held only with the odd semester examinations and the examinations for the candidates re-appearing in even semester will be held only with even semester examinations. The examination of re-appearing candidates of annual courses will also be held with examinations of odd semester courses, in addition to their annual examinations.

COURSE STRUCTURE

| Examination | Without Late Fee | With Late Fee of Rs.500/- | Schedule of Examinations |
|---|------------------|---|--------------------------|
| Exams to be held in January | 30th November | 31st Dec. or 10 days before the commencement of exams. | 10th to 31st January |
| Exams to be held in May for B.A. (Mass Communication) 3rd yr., BBA 3rd yr. & MCA 3rd of MCA (5 years Intg.) | 31st March | 30th April or 10 days before the commencement of exams. | 10th to 31st May |
| Exams to be held in June | 30th April | 31st May or 10 days before the commencement of exams. | 10th to 30th June |

Note:

- No examination Form will be accepted after the last date with late fee of Rs. 500/- except in exceptional case on valid ground which may be accepted with the approval of the Vice- Chancellor with additional late fee of Rs.100/- per day. However, the candidates can submit their examination forms for re-appear/ improvement within 20 days without any late fee from the date of declaration of the result.
- The University reserves the right to alter the schedule / provisions whenever considered necessary.
- The examination form and fee for re-appear, once deposited shall not be permitted to be withdrawn. Such examination fee is neither refundable nor adjustable for any other course or subsequent examination.
- The students of those courses where there is only project in last semester may be allowed to appear in their re-appear papers of odd semester in the examination of last semester i.e. VI Semester.
- The Re-appear examination forms along with requisite fee and required documents are to be sent directly to the Assistant Registrar/Deputy Registrar (Results), G.J.U.S. & T. Hisar.

7.3 A candidate who gets Re-appear in one or more papers shall pay a fee of Rs.1000/- for the whole examination. A specimen of examination Form for such candidates (having re-appear) has been provided in the prospectus (Annexure-II). Photocopy of the form can also be used for subsequent years/exams. A candidate who has been placed under compartment/re-appear in the more than one examination is required to apply separately for re-appear(s) on separate examination form meant for re-appear/ improvement along with requisite fee. The students are advised to use photocopy of the same for re-appear/ improvement. The University will not be responsible to supply to the candidates the examination form meant for re-appear(s). The candidates are eligible to do improvement after passing the course within the maximum period of a course as prescribed in Chapter-IV. Thereafter, no candidate will be eligible for improvement after expiry of prescribed period. The students are, therefore, required to be in touch with the University. The candidate who is desirous of completing degree or improving his /her division / score can avail Mercy chance by payment of Fee of Rs. 5000/- per paper subject to a maximum of Rs. 10000/-

7.4 The examination centre will ordinarily be created at the university and other places to be decided from time to time. Change of centre of theory/practical examination can be allowed in genuine cases by the Director or the officer authorized by him up to 10 days before the commencement of the examination, on valid grounds on payment of Rs. 1000/-. The direct students shall have to exercise their option for examination centre in the space provided in the admission form. However, this option will not confer any absolute right to the students for such centres. The exam centres to the students seeking admission through Study Centres shall be allotted according to the date sheet/ exam centre to be created/ approved by the university. The university will conduct the examination at various

places outside Hisar keeping in view the strength of students in the area concerned.

- 7.5 i) The minimum passing marks in each paper and in aggregate shall be 35% in M.A. (Mass Communication), BBA and B.A.(Mass Communication) and 40% in M.Sc. (Mathematics), PGDEM, PGDBST, PGDA&PR, PGDCBM, PGDCA/M.Sc.(Computer Science)/MCA (3&5 yrs.Course), MBA, M.Com., MIB, PGDT & PGDISM.
- ii) The sessional awards will be counted towards passing the papers of all courses of Distance Education run by this University and the candidate securing minimum pass marks in each paper. For passing an examination, a student will be required to obtain the passing marks (sessional + theory/practical/external awards) in each paper and in aggregate.

A candidate who fails or remains absent in one or more papers of any semester examination, i.e., odd/even of any course will be eligible to re-appear in the exams as per clause 7.1, if otherwise eligible. The result of the candidates who have passed the course shall be classified in the divisions as under on the basis of aggregate marks obtained in all the examinations and the division obtained by the candidate shall be stated in his/her degree:

- Those who obtain 60 % or more marks --- First Division
- Those who obtain 50% or more but less than 60% marks --- Second Division
- Those who obtain less than 50% marks --- Third Division
- Candidates who pass all the exams in the first attempt and within the minimum duration of the course by obtaining 75% or more marks of the total aggregate shall be declared to have "Passed with Distinction"

7.6 i) The schedule for submitting Synopsis / Project / Training Reports / Thesis / Assignments / Dissertation / Production portfolio wherever applicable as per guidelines to be circulated by the Directorate is as follows: -

| Course | Paper Code | Title of Report | Date of Submission |
|--------------------|-------------|------------------------------------|---|
| MBA | CP-402 | Synopsis | 31st March |
| MBA | CP-402 | Project Report Internship Based | 31st July |
| MBA | CP-403 | Comprehensive Viva-Voce | The viva will normally start in batches of students tentatively in the month of August for which separate information will be given. |
| BBA | BBA-307 | In-Company Training | 31st March |
| MIB | MIB-107 | Training-cum-Project Report | 30th April every year |
| PGDT | PGDT-107 | Practical Training Report | 30th April |
| MCA | MS-41 | Synopsis | 31st March every year without late fee and 15th April every year with late fee of Rs.500/-. For supplementary examination – 31st August of every year without late fee & 30th September with late fee of Rs.500/-. |
| MCA | MS-41 | Thesis/Project Report | 30th June every year |
| BA(M.C.) | BMC-110/115 | Production Portfolio | Within 30 days of completion of annual examination of the course. |
| MA(M.C.) | MMC-106/206 | Production Portfolio | -do- |
| PGDA&PR | PGDAPR-106 | Assignment | -do- |
| MCA (5 Yrs Int) | MCA-308 | Minor Project | 31st March every year |
| MCA (5 Yrs Int) | MCA-506 | Synopsis | 31st January every year without late fee and 28th/29th February every year with late fee of Rs. 500/- |
| MCA (5 Yrs Int) | MCA-506 | Research Project | 30th June every year |
| PGDISM | PGDISM-08 | Dissertation on Field Work | 30th April |

Note:

- The students of above mentioned courses are required to submit their Project Reports/Thesis/ Training Reports/Assignments/Production Portfolio duly complete in all respects upto the dates mentioned against each without late fee. Thereafter, the reports shall be accepted with late fee of Rs.1000/- upto one month by the Director. However, in exceptional cases, the Vice-Chancellor may allow a candidate to submit his project/training report/ thesis with late fee of Rs. 2000/- upto next one month only. If a candidate still fails to submit the same, he/she will be treated as "absent" and/or re-appear case. He/She can apply for re-appear within the time period permissible under the rules.
- For supplementary examination the candidates will have to submit Project/Training Reports/ Thesis/Dissertation/Assignments/Production Portfolio (wherever applicable) up to 30th November for the examination to be held in January and 30th April for the exams to be held in June and in case of re- appear within 20 days of the declaration of result, every year along

with reappear exam form & fee. In case these are not submitted by this date, the same will be accepted with late fee of Rs.1000/- up to 31st December by the Director. However, in exceptional cases, the Vice-Chancellor may allow a candidate to submit his Project/Training Report/Thesis/Dissertation/ Assignments/ Production portfolio with late fee of Rs. 2000/- up to 31st January only. If a candidate still fails to submit the same up to 31st January, he/she will be treated as "absent" and a re-appear case. He/She can apply for re- appear within the time period permissible under the rules.

7.6-a PROVISION FOR ADMISSION OF FOREIGN STUDENTS:

- i) The admission in distance education programmes will also be offered to foreign students from the current session. There will be no limit of seats for foreign students in distance education programmes.
- ii) A uniform fee of US\$1000/- per annum for the duration of the programme will be charged from a foreign student admitted in distance education programme.
- iii) Foreign students admitted in distance education programme will be exempted from attending the Personal Contact Programme (PCP) if at all made compulsory in any course. Their queries relating to the courses will be attended by the coordinator of the concerned programme.
- iv) The examination centre for such candidates will be arranged by the Controller of Examinations at the Indian Embassies in the country concerned. Where such arrangement will not be possible for whatsoever reasons the exams will be held in India on any exam centre as chosen by the candidate.

7.7 ABOUT ADMISSION FORM

- i) Incomplete admission form, in any respect and without requisite fee will be summarily rejected. The students seeking admission direct or through study centre must ensure that they are

eligible for taking admission. In case of any doubt they can consult the Directorate before submission of admission form.

- ii) The university does not take the responsibility for postal delay or loss of any document letter in transit.
- iii) No application form for admission received after the last date specified for the purpose will be entertained. However, in case the last date is holiday or that day is declared holiday by the university, the next working day will be considered as the last date for the purpose. Concession of 5 days to Study Centres at Hisar & 10 days to out station Study Centres beyond the last date will be admissible.
- iv) Besides attested copies of the testimonials (evidencing date of birth, score in qualifying examination etc.) the students are required to send the original certificates along with application form. In case a study centre/ student fails to submit the original documents by respective cut off dates, the original documents shall have to be submitted with a late fee of Rs. 500/- per month per student subject to maximum Rs. 2500/- before the termination of theory examination. For safe return of original certificates after their verification by the office, the students admitted directly are advised to send along with application form a self addressed envelope of size 10" x 12" bearing postage stamps worth Rs.35/-
- v) The university reserves the right to change the course curriculum whenever it will be felt that the change/modification could best serve the interest of the students and the potential employers.
- vi) Suppression of any information or furnishing any false information by a candidate will lead to immediate cancellation of his/her admission at any time. In such cases fee paid shall not be refunded.
- vii) For change of address the Directorate should be

- informed at least 4 weeks in advance to avoid any misplacement of the study material and any other correspondence.
- viii) The information given is an indication of the university's plans as on date of publication of this document. Details can be modified from time to time for academic and operational reasons. The students will be governed by latest regulations applicable to them during academic year.
 - ix) In the event of any inconsistency in the rules framed for admission or in the event of any clarification with respect to the above said rules/instructions, the matter shall be referred to the Vice-Chancellor for interpretation and the interpretation given by the Vice-Chancellor shall be final. The Vice-Chancellor is also competent to remove any inconsistency and decide as to which provision shall take precedence over the other.
 - x) Any legal dispute relating to admission of a student will be subject to jurisdiction of the courts at Hisar only.
 - xi) Character certificate:
Candidates who have passed the qualifying examination in 2012-13 may submit Character Certificate from the Head of the Institution last attended. Those who have passed the qualifying examination as a private candidate or earlier to 2012-13 should submit their Character Certificates duly signed by a Gazetted Officer. A candidate who is in service may submit the character certificate issued by the employer.
 - xii) The eligible students who have paid first installment of fees will be informed of their enrolment numbers (which will also be mentioned on the Identity Card). This enrolment No. will continue for the entire duration of the programme. The same number will be used as examination Roll Number of the student. Duplicate enrolment card will be issued by the University Directorate only on payment of Rs. 100/-.
 - xiii) There is no bar of passing of any paper for promotion to 2nd and subsequent years in respect of MBA, M.A. (Mass Comm.), M.Com., BBA, B.A. (Mass Comm.), MIB, M.Sc. (CS), MCA (3 & 5 yrs), M.Sc. (Mathematics). However, the total duration to complete the courses will be as per Chapter VI.
 - xiv) The admissions to M.Sc.(Computer Science)/ 2nd year of MCA(3 yrs) and 3rd year of MCA (3 yrs)& M.A.(Mass Communication) 2nd year is also allowed through lateral entry scheme subject to passing the qualifying examination from the universities as per eligibility mentioned in Chapter-III.

7.8 INTER UNIVERSITY MIGRATION CERTIFICATE

The students passing out various final examinations seeking inter university migration certificate may apply on the proforma provided in the prospectus (Annexure-IV). For this purpose the proforma duly filled in along with DD of Rs.1000/- in favour of Registrar, GJUS&T Hisar and attested copies of DMC of last / final exam. passed may be sent to the Directorate of Distance Education. In case original migration certificate is lost, the application for duplicate migration certificate along with fee & affidavit from 1st class Magistrate is required.

7.8-a CHANGE OF STUDY CENTRE

A student once admitted to a study centre will not ordinarily be allowed to change the study centre. However, the change of study centre may be allowed on valid grounds in 2nd and 4th semester which will be effective from 3rd & 5th semester respectively for apportionment of fee except that a student admitted to a study centre can become direct student of the University at any stage. In the case of annual courses, the change of study centre may be allowed after payment of fee of 2nd installment of each year which will be effective from the next year of the course for apportionment of fee. For change of study centre, NOC from both the centres with a fee of Rs.1500/- should be sent to the Directorate at least 15 days before the last date of payment of fee of that semester / installment. No change of study centre is permissible at the same station.

7.9 RE-EVALUATION

- i) A candidate may apply for re-evaluation on the prescribed form as given in the Prospectus (Annexure-III) along with the original D.M.C. and the requisite fee of Rs. 200/- per paper within 30 days of the declaration of the result or the despatch of the Detailed Marks Card to the Directorate of Distance Education (to the candidate, in case of Ex-student) as the case may be, whichever is later. Provided that the Vice-Chancellor in hard and exceptional cases, may permit, with a late fee of Rs. 500/- in case of a candidate who submits the re-evaluation form after stipulated period but not later than 90 days of the declaration of the result.
- (ii) The re-evaluation forms along with original detailed marks card & a photocopy of the original DMC and requisite fee of Rs.200/- per paper are to be sent directly to the Assistant Registrar/ Deputy Registrar (secrecy), G.J.U.S. & T., Hisar.

7.10 MISCELLANEOUS INFORMATION

- (i) The candidates appearing in the qualifying examination and whose result has not yet been declared may apply for admission to various courses as per schedule of admissions. Such candidates will have to produce the evidence of their having cleared the qualifying examination by respective notified last date of admission with late fee failing which their candidature for admission will be treated as cancelled and the fee deposited will be forfeited. It will be within the discretion of Vice-Chancellor to extend this date on valid grounds, with late fee to be decided from time to time.
- (ii) 50% fee will be refunded in case any candidate is found ineligible for admission to the particular course applied for. However, no fee will be refunded in case a candidate discontinues studies after admission for whatsoever reasons.
- (iii) The candidates who have passed the qualifying examination in more than one part, say first year, second year etc. shall be required to send original certificates and attested copies

of certificates/DMC/Degree of all the parts instead of only the final year of degree.

- (iv) An attested photocopy of the matriculation or equivalent certificates in support of certification of date of birth (not required, if already registered with this University) and also an attested copy of the certificate of all examinations passed prior to the qualifying exam. will also be submitted along with admission form.
- (v) In case it is noticed, at any stage, that any bogus certificate/information was submitted by a candidate, his/her candidature shall stand cancelled and degree/diploma/marks sheet, if already issued will be withdrawn and the candidate will be liable to be prosecuted.
- (vi) The Director of Study centre will ensure the fulfillment of eligibility conditions, completion of required fee and documents after comparing the same with the original before sending the admission form to the University. In case of non-fulfillment of eligibility, the concerned study centre will be responsible for the same. The candidate will not be entitled to seek any relief or have any remedy against the university.
- (vii) After the declaration of the result, DMC of candidates will be sent by UPC post. If the case is RL (Result Late) or has been declared provisional or cancelled etc. for any reason, the candidates are advised to approach the University immediately with the relevant document to enable the University to take further necessary action accordingly.
- (viii) Examination form duly attested by the Director of study centre concerned be filled and signed at appropriate places including the Enrolment card. Attested photos be affixed on examination form and Admit Card at the space provided for the purpose.
- (ix) Employment certificate of GJUS&T, Directorate of Technical Education Haryana and University audit staff for claiming the fee concession be enclosed.

- (x) No admission even "Provisional" shall be made on the basis of certificates issued by the principal of the college. Admissions are to be made only on the basis of certificates issued by a recognised Board/University.
- (xi) Candidates will have to ensure the submission of all required documents and fee in time as mentioned in the prospectus, failing which they will themselves be responsible for the consequences including withholding the enrolment-cum-Identity card for appearing in the University examinations.
- (xii) The candidates will have to keep sufficient spare copies of the photographs affixed on application/admission form so that the identity of the candidate could easily be verified for issuance of duplicate Identity Card, for examination forms, etc. No other photograph will be acceptable to the directorate.
- (xiii) Fee along with photocopy of admission forms and re-registration form shall be submitted by the candidates separately for promotion to M.Sc., MCA (3yrs.), MCA (5 yrs Integrated), MIB, M.Com., MBA and M.A. (Mass Comm.) and M.Sc. (Mathematics).
- (xiv) No fee shall be accepted in the form of money order or cheques. However, the candidates can deposit the fee in cash directly in the Accounts Branch of the University, Original copy of the receipt must be deposited in the Directorate of Distance Education.
- (xv) All correspondence relating to submission of re-appear examination form, re-evaluation form and removal of discrepancy if any, in Degree/ Diploma/ Certificate/ DMC etc., should be addressed to the Controller of Examinations, GJUS&T, Hisar.
- (xvi) The issue of study material, if any, subject to checking of eligibility after receipt of admission forms along with fees shall not constitute the basis for claiming admission in a course. If a candidate fails to submit the proof of eligibility within the stipulated period or is found ineligible for admission at a later stage, his/her admission will be cancelled irrespective of the issuance of study material, etc.
- (xvii) Option of papers (wherever applicable) once exercised will not ordinarily be allowed to be changed. However, the change in option may be allowed by the Director in genuine cases upto 15 days before the commencement of examinations subject to depositing a fee of Rs. 500/-. After this a late fee of Rs. 1000/- will be charged up to the declaration of result of the concerned semester/Annual Exam.
- (xviii) The result of all the courses is uploaded on the University Website: as soon as it is declared. The students are advised to visit the University Website or Contact their Study Centre for their result.
- (xix) The students can avail membership facility of the University Library for reference of books and other library resources.

Chapter-VIII

Schedule of Operations

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| 1. | For Semester Scheme of Examination | |
| (i) | Despatch of Syllabus, and 1st installment of study material to the candidate/Study Centre | Up to 31st October |
| 2. | For Annual Scheme of Examination | |
| (i) | Despatch of Syllabus, and 1st installment of study material to the candidate/Study Centre | Up to 31st December |
| 3. | Despatch of admission advice/enrolment card | Within 15 days of the receipt of Admission form complete in all respects. |
| 4. | Despatch of study material for subsequent semesters/ years of the Course | Within one month from the date of receipt of required fee. |
| 5. | Personal Contact Programme/Teaching Programmes | |

| Name of Course(s) | Schedule for students directly enrolled by Directorate of Distance Education (during following dates of the concerned year) | For students enrolled through the Study Centres to be completed by the following dates of the concerned year |
|---|---|--|
| PGDCA/M.Sc.(CS)/MCA/MBA/M.Sc. (Maths.) (Odd Sem.) | 21st Nov. to 30th Nov. | 30th Nov. |
| PGDCA/M.Sc.(CS)/MCA/MBA/M.Sc. (Maths.) (Even Sem.) | 1st May to 10th May | 10th May |
| MCA (5 yrs Integrated) | 1st May to 15th May | 15th May |
| M.Com. 1st & 2nd yr, MIB-1st & 2nd yr, PGDT, PGDISM, PGDCBM | 1st March to 15th March | 15th March |
| M.A. (Mass Comm.)-1st & 2nd yr | 13th March to 27th March | 27th March |
| PGDA&PR, PGDEM, PGDBST | 11th Feb. to 25th Feb. | 25th Feb. |
| BBA/B.A. (Mass Comm.)1st yr | 11th Feb. to 25th Feb. | 25th Feb. |
| BBA/B.A. (Mass Comm.)2nd yr | 26th Feb. to 12th March | 12th March |

Note:

- (i) No separate information for conduct of PCP will be sent to the students except in case of change in the above schedule. The PCP for direct students will be conducted at GJUS&T, Hisar Campus, for which the concerned Coordinator may be contacted.
- (ii) Exact dates for PCP will be notified by the concerned Study Centres.

Chapter-IX

STUDY CENTRES OF THE UNIVERSITY

| Sr. No. | Centre Code | Name & Address of Study Centre | Courses |
|---------|-------------|--|--|
| 1. | 1101 | Shaheed Bhagat Singh College of Management & Technology, Institutional Area, Centre Green, N.H.3, NIT, Faridabad – 121 001 T.No. 0129-2414083, 2434728, 9810294702(M) E mail ID : yadvindersandhu@yahoo.co.in | MBA, M.Com, MIB, PGDT, PGDEM, BBA, MCA (3 & 5 yrs), PGDCA, M.Sc.(CS), MA(MC), PGDA&PR, BA(MC) M.Sc.(Maths) |
| 2. | 1103 | Dronacharya Institute of Management & Information Technology, Plot no.76 P, Part-III, Sector-5, GURGAON T.No. 0124-2253144, 2251602, 4087145, 09910380105 Fax No. 2251602 E-mail ID : dimit_enq@rediffmail.com | MBA, M.Com, MIB, PGDT, PGDEM, BBA, MCA (3 & 5 yrs), PGDCA, M.Sc.(CS), M.Sc.(Maths) |
| 3. | 1104 | Sri Guru Harkrishan Institute of Management, Sector-13 Ex., Urban Estate, KARNAL T.No. 0184-4030493, 2202435, 93541-20710, 98960-81866 Fax No. 0184-2206237 E-mail ID : ghim_karnal@yahoo.com | MBA, M.Com, MIB, PGDT, PGDEM, BBA, MCA (3 & 5 yrs), PGDCA, M.Sc.(CS), MA(MC), PGDA&PR, BA(MC), M.Sc.(Maths) |
| 4. | 1105 | Shanti Niketan College of Management & Technology, M.C. Colony, HISAR. T.No.01662-247880, 09896677880, 09255544340, Fax : 247880 E-mail ID : shantiniketancollege@yahoo.co.in | MBA, M.Com, MIB, PGDT, BBA, MCA (3 & 5 yrs), PGDCA, M.Sc.(CS), M.Sc.(Maths) |
| 5. | 1106 | National Computer Academy (NCA), 1499, Urban Estate, JIND – 126 102 T.No. 98961-08047, 98963-40241 E-mail ID : sonu_nca@yahoo.com | MBA, M.Com, MIB, PGDT, PGDEM, BBA, MA(MC), PGDA&PR, BA(MC) M.Sc.(Maths) |
| 6. | 1108 | Rukmani Devi Institute of Management & Technology, Sheoran Bhawan, Near Delhi Road Phatak, Gandhi Nagar, Charkhi Dadri. T.No.01250-221389 M : 9812255088 E mail ID : rdimt.charkhidadri@gmail.com rdmitgjuckd@yahoo.co.in | MCA (3 & 5 yrs), PGDCA, M.Sc. (CS), MA(MC), PGDA&PR, BA(MC), M.Sc.(Maths) |
| 7. | 1109 | Disha Institute of Information Technology, Delhi Road, (Near Jat College) Rohtak-124001 T.No.01262-266548, 295549, 295583, 92156-85228 Fax No. 01262-295549 E-mail ID : DCMT@rediffmail.com | MBA, M.Com, MIB, PGDT, PGDEM, BBA, MCA (3 & 5 yrs), PGDCA, M.Sc.(CS), MA(MC), PGDA&PR, BA(MC), M.Sc. (Maths) |

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| 8. | 1110 | Sanlok Institute of Management & Information Technology, 168/8, Model Town, GURGAON – 122 001 T.No.0124-2330300, 2325641, 09891936274, 09212341475 Fax No. 2330300, 2325641 E-mail ID : sanlokcomputers@gmail.com, sanlokcomputers@rediffmail.com | MBA, M.Com, MIB, PGDT, BBA, MCA (3 & 5 yrs), PGDCA, M.Sc. (CS), M.Sc.(Maths) |
| 9. | 1111 | K. M. Institute of Management & Information Technology, Campus: K. M. College of Education, Hansi Gate, BHIWANI T.No.01664-290162, 206016 Fax No : 01664-255285 E mail ID : kmimit@gmail.com | MBA, M.Com, MIB, PGDT, BBA, MCA (3 & 5 yrs), PGDCA, M.Sc.(CS), M.Sc.(Maths) |
| 10. | 1113 | MIRI PIRI Academy of Management & Technology, # 1348, Cross Road No. 5, Sikligran, AMBALA CANTT. T.No.0171-2630205, 2600205, 9416114448, 9215558583 Fax No. 0171-2601205 E mail ID : sodhi_js@rediffmail.com, miripiri.gju@rediffmail.com | MBA, M.Com, MIB, PGDT, PGDEM, BBA, MCA (3 & 5 yrs), PGDCA, M.Sc.(CS), MA(MC), PGDA&PR, BA(MC) M.Sc.(Maths) |
| 11. | 1114 | O.D.M. Computer & Management Education, Gali No. 8, Jawahar Nagar, Hisar T.No.01662-238789, 310620, 9315515131 E mail ID : odmhisar@yahoo.com | MBA, M.Com, MIB, PGDT, BBA, MCA (3 & 5 yrs), PGDCA, M.Sc.(CS), MA(MC), PGDA&PR, BA(MC) M.Sc.(Maths) |
| 12. | 1115 | Global Institute of Management & Technology, Plot No. 4, TCC Complex, Sector-10, Faridabad T.No.0129-3297523, 09312209394, Fax No: 0129-4107523 E.mail ID : rediff.mailpro.com , director@dgbsfaridabad.com | MBA, M.Com, MIB, PGDT, PGDEM BBA, MCA (3 & 5 yrs), PGDCA, M.Sc.(CS), MA(MC), PGDA&PR, PGDMC, BA(MC) M.Sc.(Maths) |
| 13. | 1118 | Baba Institute of Information Technology (BIIT), Near RKSD College, KAITHAL. Tel. No. 01746-228616, 94161-07323 E mail ID : biit2004_ktl@yahoo.com | MBA, M.Com, MIB, PGDT, BBA, MCA (3 & 5 yrs), PGDCA, M.Sc. (CS), MA(MC), PGDA&PR, BA(MC) M.Sc.(Maths) |
| 14. | 1119 | Zad Computers, 181, HUDA Complex, Near New Telephone Exchange, Rohtak T.No.01262-256437 | MBA, M.Com, MIB, PGDT, PGDEM, BBA, MCA (3 & 5 yrs), PGDCA, M.Sc.(CS), BA(MC) M.Sc.(Math) |
| 15. | 1121 | Satya Institute of IT & Mangement, "HARTRON CAMPUS" Behind City Plaza Complex, Old Kachehry Chowk, HISAR, T.No. 01662-238058, 98123-38058, 98120-86917, 92158-38058 E mail ID : singlahisar@yahoo.com | MBA, M.Com, MIB, PGDT, BBA, MCA (3 & 5 yrs), PGDCA, M.Sc. (CS), MA(MC), PGDA&PR, PGDMC, BA(MC) M.Sc.(Maths) |
| 16. | 1122 | ODM Computer & Management Education, Opp. HOPs Apartment, Premdeep Building, Jharsa Road, GURGAON T.No. 0124-4119251, 09212444007, 9315515131 (M) E mail ID : odmgurgaon@yahoo.com | MBA, M.Com, MIB, PGDT, BBA, MCA (3 & 5 yrs), PGDCA, M.Sc. (CS), MA(MC), PGDA&PR, PGDMC, BA(MC), M.Sc.(Maths) |

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| 17. | 1125 | Aryans Institute of Management & Technology, 83, Devi Murti Colony, Tehsil Road, Sehgal Complex, Behind Civil Hospital, Panipat. T.No.0180-4015890, 92554-82673, 98124-29620 | MBA, M.Com, MIB, PGDT, BBA, MCA (3 & 5 yrs), PGDCA, M.Sc. (CS), MA(MC), PGDA&PR, BA(MC) M.Sc.(Maths) |
| 18. | 1126 | Institute of Media & Technology, SCO-35,36 Sector - 12-A, GURGAON Tel. No. 0124-2302727, 09899230380 Fax No.2302727 E-mail ID : imtek3@hotmail.com | MBA, M.Com, MIB, PGDT, BBA, MCA (3 & 5 yrs), PGDCA, M.Sc. (CS), MA(MC), PGDA&PR, PGDMC, BA(MC), M.Sc.(Maths) |
| 19. | 1127 | National Institute of Management & Technology (NIMT), Opp. Payal Nursing Home, Mohan Nagar, Pipli Road, Kurukshetra T.No.01744-326500, 94161-88489 E-mail ID : Nethisar@yahoo. | MBA, M.Com, MIB, PGDT, BBA, MCA (3 & 5 yrs), PGDCA, M.Sc. (CS), MA(MC), PGDA&PR, BA(MC), M.Sc.(Maths) |
| 20. | 1128 | SGIIT, Gali No.2, Gobind Nagar, Near Bus Stand, Hisar Sirsa Road, SIRSA 092543-99219, 094164-99219 E-mail ID : sgiitsirsa@yahoo.co.in | MBA, M.Com, MIB, PGDT, BBA, MCA (3 & 5 yrs), PGDCA, M.Sc. (CS), M.Sc.(Maths) |
| 21. | 1132 | Vivekanand Institute of Management & Information Technology, 1st Floor, Kishori Lal Sewa Sadan, Naya Bazar, Bhiwani. T.No.94160-58159 E-mail ID : vimitbwn@rediffmail.com | MBA, M.Com, MIB, PGDT, BBA, M.Sc.(Maths) |
| 22. | 1133 | The Indian Institute of Technology and Health Education (IITHE), Ram Kishan Niketan, Vikas Nagar, Near Maa Rajeshwari School, Hathwala Road, Samalkha (Panipat). T.No. 0180-2570211, 2570212, 09466691856, Fax : 4059867 E-mail ID : iithe1@yahoo.co.in , nsnarindersingh1@gmail.com | MBA, M.Com, MIB, PGDT, BBA, MCA (3 & 5 yrs), PGDCA, M.Sc. (CS), MA(MC), PGDA&PR, PGDMC, BA(MC), M.Sc.(Maths) |
| 23. | 1134 | Samarghosh Institute of IT and Management, 7, Bansal Colony, SIRSA T.No.01666-224089, 92155-24089 Fax no.01666-228004, E-mail ID : thesamarghosh@rediffmail.com | MBA, M.Com, MIB, PGDT, BBA, MCA (3 & 5 yrs), PGDCA, M.Sc. (CS), M.Sc.(Maths) |
| 24. | 1135 | International Media Institute, Surya Kiran Building, Opp. S.B.I., M.G. Road, Gurgaon T.No.0124-4088471, 72, 73 E-mail ID : mail@imediai.org | MBA, M.Com, MIB, PGDT, BBA, MCA (3 & 5 yrs), PGDCA, M.Sc. (CS), MA(MC), PGDA&PR, PGDMC, BA(MC), M.Sc.(Maths) |
| 25. | 1137 | Leads International Institute of Engineering & Technology, SCO-96, Mahila Ashram Shopping Complex, Behind Bus Stand, KARNAL Ph.:0184-3204300, 93156-43000, 92155-70003. E mail ID : leads_educationworld@rediffmail.com, Leads.educationworld@gmail.com | MBA, M.Com, MIB, PGDT, BBA, MCA (3 & 5 yrs), PGDCA, M.Sc. (CS), M.Sc.(Maths) |

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| 26. | 1139 | Pankaj Garg Memorial Institute of Management & Technology, S.B. No.124, Sector-16, Panchkula T.No.0172-5064379, 2567977, 094172-38379 Fax No 2574270, E-mail ID: pgminst@gmail.com | MBA, M.Com, MIB, PGDT, PGDEM, BBA, MCA (3 & 5 yrs), PGDCA, M.Sc.(CS), MA(MC), PGDA&PR, BA(MC), M.Sc.(Maths) |
| 27. | 1140 | Shri Balaji Institute of Computer & Management(SBI) New Chaudhary Complex, Rally Sector 12-A, Panchkula M :09888112553, 9416139575 E mail ID : sbipanchkula@yahoo.co.in | MBA, M.Com, MIB, PGDT, PGDEM, BBA, MCA (3 & 5 yrs), PGDCA, M.Sc.(CS), M.Sc.(Maths) |
| 28. | 1141 | SRG Education, SSI Chamber, 2nd Floor, Atlas Road, Near Subhash Chowk, Opp. Bulbul Restaurant, Sonapat T.No.0130-3202804, 2253224, 9812006432 Fax No. 0130-2201257 E-mail ID: ssi_mdu@yahoo.com | MBA, M.Com, MIB, PGDT, BBA, MCA (3 & 5 yrs), PGDCA, M.Sc. (CS), M.Sc.(Maths) |
| 29. | 1145 | MJP Institute of Management & Technology, Opp. Panchayat Bhawan, Behind Yadav Hospital, Mahendergarh Road, Narnaul - 123001 T.No.01282-204624, 09466312123, 9896030556 E-mail ID : mjp institute@mail.com | MBA, M.Com, MIB, PGDT, BBA, MCA (3 & 5 yrs), PGDCA, M.Sc. (CS), M.Sc.(Maths) |
| 30. | 1148 | NSB School of Business, 11/2, Delhi Mathura Road, Near Badarpur Border, Faridabad - 121 003 T.No.011-41676794, 95, 09250919918, Fax No.-41677052 E-mail ID : director@nsb.in | MBA, M.Com, MIB, PGDT, BBA, MA(MC), PGDA&PR, PGDMC, BA(MC), M.Sc.(Maths) |
| 31. | 1155 | Shree Ganesh Institute of Science & Technology (SGIST) Near Shree Ganesh Tyre Service, Narnaul Road, Rewari T.No.01274-326005, 326017, 645042, 9315458999, E-mail ID : sgist_gju@yahoo.com | MBA, M.Com, MIB, PGDT, BBA, MCA (3 & 5 yrs), PGDCA, M.Sc. (CS), M.Sc.(Maths) |
| 32. | 1157 | Sai Institute of Management & Technology, C/o Hartron Workstation, Paras Cinema Road, KURUKSHETRA T.No. 01744-290444, 94163-69995 E mail ID : arorakamal14@yahoo.com | MBA, M.Com, MIB, PGDT, BBA, MCA (3 & 5 yrs), PGDCA, M.Sc. (CS), MA(MC), PGDA&PR, BA(MC), M.Sc.(Maths) |
| 33. | 1160 | Pinnacle Institute of Mgt. & Tech., Near Bus Stand, New Sabji Mandi Road, , TOHANA (Distt. Fatehabad) T.No. 01692-220311, 7357882409 E mail ID : pimt edu@gmail.com | MBA, M.Com, MIB, PGDT, BBA, MCA (3 & 5 yrs), PGDCA, M.Sc. (CS), MA(MC), PGDA&PR, BA(MC), PGDISM, PGDCBM, M.Sc.(Maths) |
| 34. | 1163 | AIM College of IT & Management, SCO 36, IInd. Floor, Guru Jambheshwar Market, (Parijat Chowk), HISAR. T.No. 92533-50008, 94164-43238, 90172-52820, 94663-70638 E-mail ID: aimcollege@rediffmail.com, head_aimcollege@rediffmail.com | MBA, M.Com, MIB, PGDT, BBA, MCA (3 & 5 yrs), PGDCA, M.Sc. (CS), M.Sc.(Maths) |

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| 35. | 1164 | K. D. S. Institute of IT & Management, Mori Gate, HISAR T.No. 01662-271736 E mail ID : kdsimgt@gmail.com | MBA, M.Com, MIB, PGDT, BBA, MCA (3 & 5 yrs), PGDCA, M.Sc. (CS), M.Sc.(Maths) |
| 36. | 1165 | B. K. N. Institute of IT & Management, IInd Floor, Sheetal Complex, D-Park, ROHTAK T.No. 01262-212413, 94160-50205, Fax No. 01262-210144 E-mail ID : bkneduinstitute@yahoo.com, bkneduinstitute2008@gmail.com | MBA, M.Com, MIB, PGDT, PGDEM, BBA, MCA (3 & 5 yrs), PGDCA, PGDA&PR, M.Sc.(CS), PGDCBM, PGDISM, M.Sc.(Maths) |
| 37. | 1166 | BLD Institute of Management & Technology, Street No.2, Rishi Nagar, Near local Bus Stand, HISAR T.No. 01662-310510, 098960-32328 E mail ID : sunil_bld@rediffmail.com | MBA, M.Com, MIB, PGDT, BBA, MCA (3 & 5 yrs), PGDCA, M.Sc.(CS), MA(MC), PGDA&PR, BA(MC), M.Sc.(Maths) |
| 38. | 1167 | Maharaja Aggarsain Computer Centre, C/o ASD Sr. Sec. School, Pull Bazar, NARNAUL – 123 001 T.No. 01285-329584 E mail ID : directormacc@gmail.com | MBA, M.Com, MIB, PGDT, BBA, MCA (3 & 5 yrs), PGDCA, M.Sc.(CS), M.Sc.(Maths) |
| 39. | 1169 | Saraswati Institute of Mgt. & Tech. (SIMT), 88 Manauli House, Opp. Reliance Fresh, Ambala City. T.No. 0171-2550745, 94163-70609, 9996313209 E mail ID : simt1169@gmail.com | MBA, M.Com, MIB, PGDT, BBA, MCA (3 & 5 yrs), PGDCA, M.Sc.(CS), M.Sc.(Maths) |
| 40. | 1171 | IPSE College, 1087, Neelkanth Acrade, Bishan Saroop Colony, PANIPAT Tel.No.0180-6451245, 92155-33045, 98123-33045 E mail ID : ipsecollege_panipat@yahoo.com | MBA, M.Com, MIB, PGDT, BBA, MCA (3 & 5 yrs), PGDCA, M.Sc. (CS), M.Sc.(Maths) |
| 41. | 1172 | Janta Institute of Management & Technology (JIMT), KURUKSHETRA.(M): 986127197, 8950506558 E-mail ID : jimtkurukshetra@gmail.com. | MBA, M.Com, MIB, PGDT, BBA, MCA (3 & 5 yrs), PGDCA, M.Sc. (CS), M.Sc.(Maths) |
| 42. | 1174 | Shri Balaji Institute of Computer & Management, SCO-93, Prem Nagar, AMBALA CITY Tel. No. T.No. 0171-2553237, 6533624, M: 9729035725, 9354627370 E-mail ID : sbiinstitute.ambala@gmail.com | MBA, M.Com, MIB, PGDT, BBA, MCA (3 & 5 yrs), PGDCA, M.Sc. (CS), M.Sc.(Maths) |
| 43. | 1176 | Buddha Institute of Mgt. & Tech. (BIMT), SCO No. 5, Sector – 14, Opp. Civil Hospital, HISAR M: 9466044774, Office : 7206484248, 7404292020 E mail ID : manojmedal05@gmail.com | MBA, M.Com, MIB, PGDT, BBA, MCA (3 & 5 yrs), PGDCA, M.Sc. (CS), MA(MC), PGDA&PR, BA(MC), M.Sc.(Maths) |
| 44. | 1177 | Aryans Institute of Mgt. & Tech., H. No. 989/17, G. T. Road, NH-10, Opp. Parshu Ram Gate, Gandhi Colony, HANSI – 125 033. (M): 9034557257, 9812555585, Tel: 01663 – 256142. E mail ID : aryanshansi@rediffmail.com | MBA, M.Com, MIB, PGDT, BBA, MCA (3 & 5 yrs), PGDCA, M.Sc. (CS), M.Sc.(Maths) |

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| 45. | 1179 | Informatics Institute of Computer Education (IICE) Society, Plot No. 670/25 (1st Floor), Vikas Nagar, HANSI Tel. No. 9215515915 E mail ID : svphansi@gmail.com | MBA, M.Com, MIB, PGDT, BBA, MCA (3 & 5 yrs), PGDCA, M.Sc. (CS), M.Sc.(Maths) |
| 46. | 1180 | Dev Institute of Competition, SCO-86, 1st & 2nd Floor, PLA Complex, HISAR. Tel No. 9416386569, 9254164001 E mail ID : devender1129@gmail.com | MBA, M.Com, MIB, PGDT, BBA, MCA (3 & 5 yrs), PGDCA, M.Sc. (CS), MA(MC), PGDA&PR, PGDMC, BA(MC), M.Sc.(Maths) |
| 47. | 1181 | Kay-Tech IT College, Opp. Civil Hospital, Chautala Road, MANDI DABWALI (Distt. Sirsa). Tel No. 94165-91315, 92543-85234. E-mail ID: kay_tech2007@yahoo.com | MBA, M.Com, MIB, PGDT, BBA, MCA (3 & 5 yrs), PGDCA, M.Sc. (CS), M.Sc.(Maths) |
| 48. | 1182 | Sunrise Institute of Management & Information Technology (SIMIT), 2nd Floor, Space Empire, Near Welcome Palace, Barnala Road, SIRSA. Tel No. 01666-235718, 9416035718, 9728400029 E mail ID : simitsirsa@yahoo.com | MBA, M.Com, MIB, PGDT, BBA, MCA (3 & 5 yrs), PGDCA, M.Sc. (CS), M.Sc.(Maths) |
| 49. | 1183 | Paras Institute of Management & Technology, DSS - 23,24, 25 (1st Floor), PLA Shopping Complex, Near Town Park, Hisar Tel. No. 01662-227700, 098961-62844, 098961-38986, 098966-85777 E-mail ID: parasinstitute@gmail.com | MBA, M.Com, MIB, PGDT, BBA, M.Sc.(Maths) |
| 50. | 1189 | Royal Institute of Science and Management, V.P.O. Wazirpur, Distt. Gurgaon. Tel No. 0124-2276166, 098119-34270 Fax: 2276166 E mail ID : royal.wazirpur@gmail.com | MBA, M.Com, MIB, PGDT, BBA, MCA (3 & 5 yrs), PGDCA, M.Sc. (CS), M.Sc.(Maths) |
| 51. | 1191 | Gautam Rishi Institute of Management & Technology, Near Laxmi Hotel, Brahmachari Road, MOHINDER GARH - 123 029. Tel No. 94165-75606, 94667 - 90900 E-mail ID: grininstitute.mgarh@gmail.com | MBA, M.Com, MIB, PGDT, PGDEM, BBA, MCA (3 & 5 yrs), PGDCA, M.Sc.(CS), M.Sc.(Maths) |
| 52. | 1194 | SG Matribhumi College, Opp. Mayadevi Hospital, Near Sabji Mandi, JIND 98132-44242, 94663-35544. E mail ID : sgmcollegejind@yahoo.com | MBA, M.Com, MIB, PGDT, BBA, MCA (3 & 5 yrs), PGDCA, M.Sc.(CS), M.Sc.(Maths) |
| 53. | 1195 | Ascent College of Information Technology, 516/8, Near I. B. College, G. T. Road, PANIPAT Tel No. 0180-4009456, 9896264068 E-mail ID: ascentit@gmail.com | MBA, M.Com, MIB, PGDT, BBA, MCA (3 & 5 yrs), PGDCA, M.Sc. (CS), M.Sc.(Maths) |
| 54. | 1196 | M.B. College of Computer Management & Allied Studies, SCO-32, Pocket-A, Sector-14, Hisar. Fax : 01662-276666 (M) : 9215353802, 09466659727 E mail ID: mbcollegehsr@gmail.com , rajumbc90@gmail.com | MBA, M.Com, MIB, PGDT, BBA, MCA (3 & 5 yrs), PGDCA, M.Sc. (CS), MA(MC), PGDA&PR, BA(MC), PGDISM, PGDEM, M.Sc.(Maths) |

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| 55. | 1197 | Balaji Institute of Management and Technology, Koshi Mor, Opp. Old Tehsil, , Ward No. 15, JHAJJAR Tel.No : 9813393454, 9813112110 E mail ID : sushil.bimt@yahoo.com | MBA, M.Com, MIB, PGDT, BBA, MCA (3 & 5 yrs), PGDCA, M.Sc. (CS), M.Sc.(Maths) |
| 56. | 1198 | Neeraj College of Management & Technology, VPO Manesar, Distt. Gurgaon (M) : 09818239777 E.mail ID : neerajcollege@gmail.com | MBA, M.Com, MIB, PGDT, BBA, MCA (3 & 5 yrs), PGDCA, M.Sc. (CS), M.Sc.(Maths) |
| 57. | 1199 | Eklavya Institute of Technology & Management, Bassau Market, Ward No. 15, Barwala (Hisar) - 125 121. Tel : 01693-242163, (Mob) : 9416594573, 9541689090 E. Mail ID : asgundli28@gmail.com | MBA, M.Com, MIB, PGDT, BBA, MCA (3 & 5 yrs), PGDCA, M.Sc. (CS), M.Sc.(Maths) |
| 58. | 3101 | Educare Institute of Management & Technology, 45, Nai Anaj Mandi, REWARI-123 401 Tel : 01274-221409 Mob: 09416445173, 09541646901 E mail ID : eimtrewari@rediffmail.com | MBA, M.Com, MIB, PGDT, BBA, MCA (3 & 5 yrs), PGDCA, M.Sc. (CS), MA(MC), PGDA&PR, BA(MC), M.Sc. (Math) |
| 59. | 3104 | Nav Chetna Institute of Management & Technology, 460/8, Sant Nagar, Behind SBOP Patiala Chowk, Jind. 9812875605, 9255657655 (M) | PGDCA, M.Sc.(CS), MCA (3 & 5 years), BBA, MBA, MIB, PGDT, M.Com, M.Sc.(Maths) |
| 60. | 3105 | Balaji College of Management & Technology, Adarsh Nagar, Malerna Road, Ballabgarh(Faridabad) Tel Nos : 0129-2212682, 09310002234, 09873718019 Fax No. 0129-4151969 E mail ID : info@balajicollegefaridabad.com jagdeesh999@rediffmail.com | M.Sc.(CS), MCA (3 & 5 years), PGDCA, M.A. (Mass Comm.), PGDA&PR, B.A. (Mass. Comm.), MBA, .M.Com., MIB, PGDT, BBA, M.Sc. (Maths.) |
| 61. | 3107 | Narain Dass Memorial Institute of Management & Technology, Punhana (Mewat). Tel. Nos : 01268-682666, 9215404142 (M) E mail ID : ndm_puhana@yahoo.co.in | MBA, M.Com, MIB, PGDT, BBA, MCA (3 & 5 yrs), PGDCA, M.Sc. (CS), M.Sc.(Maths) |
| 62. | 3108 | Nalanda Institute of Hotel Management, SCF 5, Red Square Market, Near SBBJ Bank, Hisar. Tel : 01662-224643 (M) : 9215743643 E mail ID : nihmhisar@gmail.com | MBA, M.Com, MIB, PGDT, BBA, MCA (3 & 5 yrs), PGDCA, M.Sc. (CS), M.Sc.(Maths) |
| 63. | 3109 | Akash Management & Technology Institute, Opp. Food & Supplies Office, Rewari. Tel : 01274-222880 M : 9416065599 E mail ID : www.vishu.yadav63@gmail.com | MBA, M.Com., MIB, PGDT, BBA, PGDCA, MCA (3 & 5 yrs) , M.Sc. (Maths) |
| 64. | 3110 | ZIMT (Zenith Institute of Management & Technology), SCF 26-27, Model Town, Near Papiha Park, Fatehabad. (M) : 9991805859, 9467955456. E mail ID : zimtfatehabad@gmail.com | MBA, M.Com., MIB, PGDT, BBA, MCA (3 & 5 yrs), PGDCA, M.Sc. (CS), M.Sc.(Maths) |

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| 65. | 3111 | Vishwas Institute of IT & Management, Gurgaon Road, Pataudi, Distt. Gurgaon Fax No: 0124-2672096 Tel.No: 0124-2672096, 9416245251, 9812420323 E mail ID: vishwasit@mgt_rediffmail.com | MBA, M.Com., MIB, PGDT, BBA, PGDCA, M.Sc.(CS), MCA(3 & 5 yrs), M.Sc. (Maths) |
| 66. | 3113 | M.D. Institute of Education Technology & Management, Dohki, PO Bikaner, Distt. Rewari. (M):9416213255 E mail ID: jsgokal@rediffmail.com | MBA, M.Com., MIB, PGDT, BBA, MCA (3 & 5 yrs), PGDCA, M.Sc. (CS), M.Sc.(Maths) |
| 67. | 3118 | Pushpa Institute of Technology & Management, Jalalpur, Distt. Rewari. Tel: 01274-269729, M: 9416739148 E mail ID: pitmjp@gmail.com | MBA, M.Com., MIB, PGDT, BBA, MCA (3 & 5 yrs), PGDCA, M.Sc (CS), MA(MC), PGDA&PR, BA(MC), PGDCBM, PGDISM, M.Sc.(Math) |
| 68. | 3119 | Brahmanand Public School, Brahmanand Colony, Nissing (Karnal).Tel: 01745-271912, M: 9416335237 E mail ID: brahmand_nissing@yahoo.co.in | MBA, M.Com., MIB, PGDT, BBA, MCA (3 & 5 yrs), PGDCA, M.Sc. (CS), MA(MC), PGDA&PR, PGDMC, BA(MC), M.Sc.(Math) |
| 69. | 3120 | S.E.S. Distance Education, Near Rao Tula Ram Chowk, Mohindergarh Tel: 01285-222288, (M): 8930563535 E mail ID: singhraj63535@rediffmail.com | MBA, M.Com., MIB, PGDEM, BBA, MCA (3 & 5 yrs), PGDCA, M.Sc. (CS), MA(MC), BA(MC), PGDCBM, M.Sc.(Math) |
| 70. | 3121 | Bhumika Institute of Management & Technology, Sigra, Rewari Road, Mohindergarh Tel: 01285-249520 (M):9466020500, 9671620500 E mail ID: bhumikagroupofeducation@gmail.com | MBA, M.Com., MIB, PGDT, BBA, MCA (3 & 5 yrs), PGDCA, M.Sc. (CS), M.Sc.(Math) |
| 71. | 3122 | Daffodil Institute of Software Excellence, SCF-210, CUE-1, Green Square Market, Besides Khetarpal Hospital, Hisar, (M):9729069099, 8295116300 E mail ID: disehsr@gmail.com | MCA (3 & 5 yrs), PGDCA, M.Sc. (CS), M.Sc.(Math) |
| 72. | 3123 | Soft-Tech Institute of Technology & Management, Uklana Mandi, Tehsil & Distt. Hisar-125 113 Fax: 01693-234623 (M): 9812008822 E mail ID: swadhwa111@gmail.com | MBA, M.Com., MIB, PGDT, BBA, MCA (3 & 5 yrs), PGDCA, M.Sc. (CS), MA(MC), PGDA&PR, BA(MC), M.Sc.(Maths) |
| 73. | 3124 | ZAD Institute of IT & Mgt., SCO 68-69, 1st Floor, Red Square Market, Hisar. (M): 9896668005, 9896668001 E mail ID: ziim@rediffmail.com | MBA, M.Com., MIB, PGDT, BBA, MCA (3 & 5 yrs), PGDCA, M.Sc. (CS), M.Sc.(Maths) |

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|-------------------|------|--|---|
| 74. | 3125 | Krishna Education Society, Gurdyal Singh Colony, Ward No.10, Indri, Distt. Karnal. Tel No.0184-2383353 (M): 9466558353, 9813437384, 9466058353 E mail ID : klranga72@gmail.com | 1st year of MBA, M.Com., MIB, PGDT, BBA, MCA (3 & 5 yrs), PGDCA, M.Sc.(CS), BA(MC), M.Sc.(Maths) |
| 75 | 3126 | Swami Krishan Dev Institute of Management & Technology, Village Gonder, Tehsil Nissing, Distt Karnal-132 052 (M): 9812951818, 9315171818 E mail ID : skdimt2911@gmail.com | MBA, M.Com., MIB, PGDT, BBA, MCA (3 & 5 yrs), PGDCA, M.Sc. (CS), MA(MC), PGDA&PR, BA(MC), M.Sc.(Maths) |
| CHANDIGARH | | | |
| 76. | 1402 | Bells Education & Research Society, SCO-2, Sector-34-C, Chandigarh - 160022. T.No.0172-2667771, 5018168 Fax No.0172-2667770 E mail ID : bellseducation@yahoo.com | MBA, M.Com, MIB, PGDT, BBA, MCA (3 & 5 yrs), PGDCA, M.Sc. (CS), MA(MC), PGDA&PR, BA(MC), PGDCBM, PGDISM, M.Sc.(Maths) |

ADMISSION-CUM-EXAMINATION FORM

FORM NO.....

ENROLMENT NO.
(for office use)

| | | | | | | | | | | | | | | | | | | | |
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DIRECTORATE OF DISTANCE EDUCATION
GURU JAMBHESHWAR UNIVERSITY OF SCIENCE & TECHNOLOGY HISAR

APPLICATION FORM FOR ADMISSION TO DISTANCE LEARNING PROGRAMME

SESSION 2013-14

The application form filled in by the student along with requisite fee, copies of certificate and student identity card must reach the Director, Distance Education, G.J. University of Science & Technology, Hisar before the last date

Fill in the following table (choose only one programme)

| Programme Applied for | Fee Details | Date | Amount | |
|-----------------------|---------------------------------|------|--------|--|
| | DD / UR No. | | | |
| | HDFC A/c No. 01551450001129 | | | |
| | PNB A/c No. 0203021100000023 | | | |
| | UBI A/c No. 344302050000103 | | | |

Space
for
Photo
(Attested)

- Name of Candidate (In Eng.)
(as in Matriculation Certificate)
(In Hindi)
- (a) Father's Name (In Eng.) Sh.
(In Hindi) Sh.
(b) Mother's Name (In Eng.) Smt.
(In Hindi) Smt.
- Note: Candidate must fill up column No.1 & 2 in both the languages and in Capital Letters in English
(a) Postal Address (use capital Letters)PIN Code
(b) Permanent Address (use capital Letters)PIN Code
(c) Phone No. with STD Code/Mobile No.
(d) E-mail Address
- Date of BirthDay.....Month.....Year
- Education Qualifications :

| Examination | Board/University | Year of Passing | Marks obtained | Total Marks | %age of marks |
|--|------------------|-----------------|----------------|-------------|---------------|
| (a) Matric | | | | | |
| (b) 10+2 or its equivalent | | | | | |
| (c) BA/B.Com/B.Sc/BMC/BBA/BCA | | | | | |
| (d) BJMC/PGDMC/PGDAPR | | | | | |
| (e) PGDCA/PGDCSA/PGDCS/Post BA or B.Sc./DCA/BIT or BIS(4 yrs)/A Level of DOEACC (after graduation) | | | | | |
| (f) M.Sc.(Com.Sc.)/M.Sc.(Software)/M.Sc.(IT)/MIT | | | | | |
| (g) Any other examination | | | | | |

- Whether Entrance Test Qualified
(Applicable to MBA/MCA-3 yrs/MCA-5 yrs. Integ.) Yes/No (Tick Mark)
- Name of the test on the basis of which Exemption from Entrance Test Claimed MAT/CAT/Any other Equivalent Test (Pl. attach self attested photocopy)

6. Are you an old student of the Directorate (tick the column) Yes ☐ No ☐
If yes please mention
i) Name of Course:
ii) Enrolment No. :
iii) Result :
7. (a) Nationality (b) Country of Residence
8. General Information (Tick Mark only relevant column)
(a) Sex: Male ☐ Female ☐
(b) Category: General ☐ SC ☐ BC/OBC ☐ PH ☐
(attach documentary evidence of Reserved Category)
Self/Wards/Spouse of GJUS&T Regular Employee/GJUS&T Audit Staff/Directorate of Technical Education, Haryana Staff ☐
9. Were you ever disqualified by any University/Board to appear in any examination?
If yes, give details
10. Option of Language in case of BMC Candidates: Hindi ☐ English ☐
11. Choice of City for centre of Examination (Applicable only in the case of direct students)
1..... 2..... 3.....
12. List of Enclosures:
(a) (b)
(c) (d)

DECLARATION BY THE APPLICANT

I hereby declare that I have read and understood the conditions of eligibility for the programme for which I seek admission. I fulfill the minimum eligibility criteria and I have been provided with necessary information in this regard. In the event of any information found incorrect or misleading, my candidature shall be liable to cancellation by the University at any time and I shall not be entitled to refund of any fee paid by me to the University. I have received a copy of prospectus supplied by the University.

Full Signature of Candidate

UNDERTAKING

(Only for those candidates who have appeared in qualifying examination and result has not been declared as yet)

I.....S/o / D/o Sh. hereby undertake that I stand appeared in examination conducted by Board/University held inI am seeking admission in course at my own risk and responsibility and I will submit the proof of my having cleared the qualifying exam, which is required for admission to the above course by 31.12.2013 failing which my candidature shall stand automatically cancelled and I will not make any claim in any court of law on this account.

Place:

Date:

Full Signature of Candidate

**Signature with seal of the
Head of the Study Centre**

(for office use)

Eligibility subject to submission of following documents:

1.
2.
3.

Clerk/Asstt.

DS / Supdt.

DD(DE)

(for office use)

Not eligible due to

1.
2.
3.

Clerk/Asstt.

DS / Supdt.

DD(DE)



GURU JAMBHESHWAR UNIVERSITY OF SCIENCE AND TECHNOLOGY, HISAR

Examination Form for Re-appear and Improvement Candidates only

(Candidates are advised to use photocopy of this form for each course/semester separately and submit the same along with the requisite fee and attested copy of result /DMC directly to the Controller of Examination G.J.U.S.&T. Hisar)

Roll No.-cum-Enrolment No.....(To be filled by the candidate)

Application form forSemester/Year ofCourse for Jan/June 20..... examination.

Name of Candidate :

Father's Name :

Medium of Examination :

Examination Centre 1. 2. 3.

Space for
Photo
(Attested)

Subjects of Re-appear/Improvement Papers (Write Clearly the Nomenclature and Paper Code)

1. 2. 3.
4. 5. 6.
7. 8. 9.

Last session in which candidate appeared and got re-appear Enrolment no.

Session in which the candidate has passed the final examination (Improvement cases only):

.....

Have you ever been disqualified by this or other University? If yes, give detail as below:

Examination Semester.....

Session..... Fee Paid vide Univ. Receipt No./ DD No.

Date.....for Rs.

I solemnly declare that the particulars filled by me are correct and that in case of any discrepancy found therein, I shall be responsible for the consequences.

Postal Address

E-mail.....Phone No. with STDCode/Mob. No.....

.....

Dated.....

.....

Signature of the Candidate

GURU JAMBHESHWAR UNIVERSITY OF SCIENCE AND TECHNOLOGY, HISAR

Provisional Roll no. Slip (only for Re-appear/improvement candidate)

Note: The candidate may be admitted to the Examination Hall on production of this slip for appearing in the following examination.

Roll no. Cum Enrollment no.

Space for
Photo
(Attested)

Name of Course/Exam..... Semester/year..... Course for examination20

Name of CandidateFather's Name.....

Signature of the Candidate.....Centre of Exam.....

Controller of Examinations
See overleaf

ATTESTATION

I certify that the candidateS/o /D/o

(a) is eligible to appear in the above examination; and

(b) the particulars filled in by him/her are correct.

Dated :

Signature of the Director of the
Study centre last attended
with official seal

Note: The candidates are required to mention the address on the back side of Provisional Roll no. Slip.

(TO BE FILLED BY THE CANDIDATE)

Roll -cum-enrolment no.....Course.....

Name:

Father's name:

Address (Correspondence) :

.....

.....

.....

PIN



GURU JAMBHESHWAR UNIVERSITY OF SCIENCE AND TECHNOLOGY, HISAR

FORM FOR RE-EVALUATION OF ANSWER-SCRIPTS

To be filled in Candidate's own handwriting and submitted along with requisite fee and original DMC in the office of the Controller of Examinations within 30 days of the declaration of the result/dispatch of the DMC whichever is later)

| | | | |
|---|--------------------------------|---------------------------------------|-----------------------|
| SECRECY BRANCH DIARY NO. & DATE** | | RE-EVALUATION** | |
| No..... Date..... | | CASE NUMBER | |
| Particulars of fee @ Rs.200/- (Per Answer book) | Amount/Value (In Rs.) | University Cash Receipt No. & Date | Bank Draft No. & Date |

- Name of Applicant
- Father's Name
- Name of Examination.....
- Year & Session.....
- Semester.....
- Roll no.
- Subject and paper(s) in which re-evaluation is applied/desired: -

| Paper/Subject | Paper Code as Printed On the top of Q. Paper | Marks Obtained |
|---------------|---|----------------|
| 1. | | |
| 2. | | |
| 3. | | |
| 4. | | |
| 5. | | |
| 6. | | |

- Specimen of handwriting of applicant in the language in which the answer-book(s) has/have been written

.....
.....
.....

Address (in capital letters)

.....

Phone No. with STD Code / Mobile No.

- For Office use (EDP Cell / Secrecy Branch)

| | | | | |
|-----------------|------|----------------|------------------|-----------|
| Paper / Subject | I.D. | Marks Obtained | Answer Book Code | Signature |
|-----------------|------|----------------|------------------|-----------|

UNDERTAKING:

I (Applicant) solemnly affirm and declare that the above facts are true to the best of my knowledge and belief and I will be responsible for any kind of discrepancy in it. Further the re-evaluation result (favourable or not) will be binding upon me and in case of any dispute the decision of the University authorities will be final.

Dated:

(Signature of the Applicant)

LIST OF DOCUMENTS ATTACHED:

- Original Fee receipt Bank Draft : Yes / No
- Original Detailed marks Card : Yes / No

*Tick mark the relevant: ** for office use

INSTRUCTIONS FOR RE-EVALUATION

(Subject to Change)

1. A candidate may apply for re-evaluation on the prescribed form, along with the original DMC, a photocopy of the original Detailed Marks Card (DMC) & requisite fee, within 30 days of the declaration of the result or the despatch of the DMC to the Directorate of Distance Education, (to the candidate in case of Ex-student) as the case may be, whichever, is later. No re-evaluation form will be accepted thereafter under any circumstances.
2. Re-evaluation will be permitted only for the theory examinations conducted by this University.
3. No re-evaluation is allowed for examinations in Practical/Viva-Voce/Training Report/Project Report etc. or any other paper wherein there is a joint evaluation by two examiners.
4. University will not be responsible for postal delay in receipt of the form from the candidate.
5. Application form once submitted may be withdrawn on written request in respect of one or all papers applied for re-evaluation provided that the answer-books have not been sent to the re-evaluator. No fee refund, however, will be permissible under such a situation.
6. (a) The re-evaluation fee is Rs.200/- per answer book.
(b) It should be in favour of Registrar, Guru Jambheshwar University of Science & Technology, Hisar & payable at Punjab National Bank, G.J.U.S.&T., Hisar.
7. On a written request, a candidate may be permitted to see his/her re-evaluated answer-books for identification purpose only. Such request should be submitted, along with a fee of Rs.50/- per answer-book, within 15 days of the communication of re-evaluation result.
8. Ignorance of the title/codes of any paper shall not be accepted as plea for wrong entry in the application form.
9. Incomplete application forms, deficient in fee shall be rejected and no refund of fee is permissible under such a situation.
10. In case of any clarification/ambiguity, the power to interpret the rules vests with the Vice-Chancellor and in case of any dispute the decision of the Vice-Chancellor will be final and binding.
11. The candidates should plan their future programme of taking examination/admissions in accordance with their original result already communicated by the university till it is actually superseded by the re-evaluation result. The university does not take any responsibility of any consequence arising out of the delay in completion of the process of re-evaluation and declaration of re-evaluated result. The university shall also not be responsible if the re-evaluation result of any candidate is delayed for some mistake/discrepancy found in the original evaluation/re-evaluation of the answer book.
12. All disputes are subject to the jurisdiction at Hisar.
13. BEFORE SUBMITTING THE RE-EVALUATION FORM IN THE UNIVERSITY OFFICE THE STUDENTS ARE ADVISED IN THEIR OWN INTEREST TO RETAIN SUFFICIENT ATTESTED PHOTO COPIES OF ORIGINAL D.M.C. FOR ACADEMIC PURSUITS OR FOR SEEKING JOB OPPORTUNITIES ANY WHERE ETC.



GURU JAMBHESHWAR UNIVERSITY OF SCIENCE AND TECHNOLOGY, HISAR

APPLICATION FORM FOR INTER-UNIVERSITY MIGRATION CERTIFICATE

- (i) All the particulars should be filled in by the candidate himself/herself.
(ii) Read instructions carefully on overleaf before filling in this form.
(iii) No person is entitled to apply on behalf of another person or to receive the migration Certificate.
(iv) The office will not be responsible for any delay, if the form is found incomplete.

1. Name of the applicant (Block Letters)
2. Father's Name (Block Letters)
(Spellings of Name & Father's Name should be same as shown in Students Identify Card/Detailed Marks Card (DMC))
3. Registration / Enrolment No.
4. Particulars of Last Examination:
Name of Exam.....Session/Year.....Roll/Enrollment No.....Result.....

IMPORTANT NOTE

ATTESTED/PHOTOSTAT COPY OF THE CERTIFICATE OF LAST EXAM. ALONG WITH THIS MIGRATION FORM MUST BE SENT TO THE DY. DIRECTOR (DISTANCE EDUCATION), GURU JAMBHESHWAR UNIVERSITY OF SCIENCE & TECHNOLOGY, HISAR.

5. Whether disqualified by this University; if so give the following particulars: -
(i) Examination in which disqualifiedSession/Year.....Roll no.....
(ii) Period for which disqualified
6. Name of institute / college, if still on roll.....
Class.....Roll No.....
7. Name of Study Centre last attended
Year/SessionClass.....Roll No.....
8. Name of the University to which the applicant
Wants to migrate
9. Name of Institution/College where the applicant has joined/intends to join
Class.....Roll no.....academic session.....
10. Fee remitted Rs.....(a) University Receipt No., Book No. and date.....
(Also attach original receipt)
(b) Bank draft No. & date
Bank draft should be drawn in favour of the Registrar, G.J.U.S.&T., Hisar and should be Payee's A/c
11. Postal Address

For use of Accounts
Branch only
Rs.
Receipt no.
Dated.....
Asst. (Accounts)

I solemnly declare that: -

- (i) The particulars filled in by me are correct, and nothing has been concealed.
(ii) I did not appear in any other examination thereafter from this University.
(iii) In case of compartment/re-appear I will not appear in the compartment/re-appear, subject to the last examination from Guru Jambheshwar University of Science & Technology, Hisar.
(iv) I shall be responsible for the consequences; if the above statements are found incorrect.

Dated.....

(Signature of the applicant)

FOR OFFICE USE

Form and particulars in the M.C. No.....Dated:

M.C. Checked

M.C. Signed and may be issued

Fee received entered in the

Register. Issue of M.C. is in order

Dealing Official

Assistant

Supdt. (DE)

Dy. Director (DE)

INSTRUCTIONS

1. All the required particulars should be carefully filled in by applicant. The office will not be responsible for any delay in case the form is incomplete.
2. (a) Inter University Migration Certificate/Duplicate Migration Certificate Fee Rs.1000/-
(b) Cancellation Fee of Migration Certificate Rs. 200/-
3. Migration Fee once paid is not refundable in any case.
4. Attested/Photostat copy of the certificate of last examination passed/failed must be sent along with this form by the applicant.
5. Migration Certificate to the Students who have taken any examination from this University will be issued after the declaration of their result.
6. Under the rules, Inter-University Migration Certificate shall be issued to those candidates who are already registered with this University.
7. In all correspondence with the University till the receipt of Migration Certificate. Name, Father's Name, Registration No., particulars of last examination passed/failed or appeared, the University receipt No. and date of the Migration fee must be quoted.
8. Any concealment of facts is an offence and the candidate shall be held responsible for consequences.
9. In case original migration certificate is lost the application for duplicate migration certificate along with fee and affidavit from First Class Magistrate is required.

GURU JAMBHESHWAR UNIVERSITY OF SCIENCE & TECHNOLOGY HISAR**DIRECTORATE OF DISTANCE EDUCATION**

Registration Form for Entrance Test for admission to MBA/MCA-3Yrs/MCA-5 Yrs Intg.

The candidates who have qualified CAT/MAT/other similar test are exempted from Entrance Test.

(Candidates/Study Centres can use photocopy of this form or download from University website www.ddegjust.ac.in)

Entrance Test will comprise of objective type multiple choice questions on (A) General English (B) Numerical Ability (C) Reasoning (D) General Awareness

Roll No. _____
(To be allotted by the Study Centre)

| | | |
|-------------------------------------|-----------------|--|
| Programme Applied for (please tick) | MBA | |
| | MCA-3 Yrs | |
| | MCA-5 Yrs Intg. | |

Name of Candidate _____

Father's Name _____

Correspondence Address _____

Contact No. (Telephone/Mobile) _____ E-mail ID _____

Please mention whether you like to be enrolled with
any of the Study Centre or direct with the University

Study Centre / Direct with University
(Tick Mark)

(In case of Study Centre please mention name of the Study Centre with centre code)

Centre Code _____ Name of Study Centre _____

Highest Educational Qualification:

| Examination | Board/University | Year of Passing | Marks Obtained | Percentage of Marks |
|-------------|------------------|-----------------|----------------|---------------------|
| | | | | |

DECLARATION BY THE APPLICANT

I hereby solemnly affirm and declare that the information furnished as above is correct to the best of my knowledge and belief and nothing has been concealed therein. I am aware that my candidature is liable to be cancelled in case of submission of false information or concealment of facts.

Full Signature of the candidate

Place: _____ Date: / / 2013.....

GURU JAMBHESHWAR UNIVERSITY OF SCIENCE & TECHNOLOGY HISAR**DIRECTORATE OF DISTANCE EDUCATION**

Roll No.

Admit Card for Entrance Test for Admission to MBA/MCA-3 Yrs/MCA-5 Yrs Integrated

Programme Applied for (please tick) 1. MBA 2. MCA-3 Yrs 3. MCA-5 Yrs Intg.

Name of Candidate _____ S/o Sh. _____

Signature of Candidate

Signature of Director of Study Centre
(with seal)



GURU JAMBHESHWAR UNIVERSITY OF SCIENCE
AND TECHNOLOGY, HISAR

Form for depositing fee with PNB

At _____ (Bank Copy)

| | |
|----------------|------------------------------|
| Branch | |
| Institute Name | G.J.U. of Sc. & Tech., Hisar |
| Institute ID | GJU |

Caution : Use "Payfee" Menu option in finacle instead of "TM"
A/C No. 0203021100000023 (INR)

Date of Deposit : DD MM YY

Details of the Student :

| | |
|--------------------|--|
| Student's Name | |
| Enrolment No./ | |
| Admission Form No. | |

Name & Course Code

| | |
|-------------------|--|
| Study Centre Code | |
| Fee Code | |

Cash Deposit :

| Denomination | Rs. | Ps. |
|--------------|-----|-----|
| 1000 x | | |
| 500 x | | |
| 100 x | | |
| 50 x | | |
| 20 x | | |
| 10 x | | |
| 5 x | | |
| Coins x | | |
| Total | | |

Cheque Deposit

| Chq. No. | Date of Chq. | Name of Bank | Rs. | Ps. |
|----------|--------------|--------------|-----|-----|
| | | PNB | | |

Total fee payable Rs. - - -
Commission Rs. - - -
Total amount Rs. - - -

Amount (in words) : Rs. _____

Name of the Depositor : Rs. _____
Signature _____
Address for communication _____

Phone No. _____

Acknowledgement
For Bank use only
Cashier/Officer



GURU JAMBHESHWAR UNIVERSITY OF SCIENCE
AND TECHNOLOGY, HISAR

Form for depositing fee with PNB

At _____ (Student Copy)

| | |
|----------------|------------------------------|
| Branch | |
| Institute Name | G.J.U. of Sc. & Tech., Hisar |
| Institute ID | GJU |

Caution : Use "Payfee" Menu option in finacle instead of "TM"
A/C No. 0203021100000023 (INR)

Date of Deposit : DD MM YY

Details of the Student :

| | |
|--------------------|--|
| Student's Name | |
| Enrolment No./ | |
| Admission Form No. | |

Name & Course Code

| | |
|-------------------|--|
| Study Centre Code | |
| Fee Code | |

Cash Deposit :

| Denomination | Rs. | Ps. |
|--------------|-----|-----|
| 1000 x | | |
| 500 x | | |
| 100 x | | |
| 50 x | | |
| 20 x | | |
| 10 x | | |
| 5 x | | |
| Coins x | | |
| Total | | |

Cheque Deposit

| Chq. No. | Date of Chq. | Name of Bank | Rs. | Ps. |
|----------|--------------|--------------|-----|-----|
| | | PNB | | |

Total fee payable Rs. - - -
Commission Rs. - - -
Total amount Rs. - - -

Amount (in words) : Rs. _____

Name of the Depositor : Rs. _____
Signature _____
Address for communication _____

Phone No. _____

Acknowledgement
For Bank use only
Cashier/Officer



GURU JAMBHESHWAR UNIVERSITY OF SCIENCE
AND TECHNOLOGY, HISAR

Form for depositing fee with PNB

At _____ (University Copy)

| | |
|----------------|------------------------------|
| Branch | |
| Institute Name | G.J.U. of Sc. & Tech., Hisar |
| Institute ID | GJU |

Caution : Use "Payfee" Menu option in finacle instead of "TM"
A/C No. 0203021100000023 (INR)

Date of Deposit : DD MM YY

Details of the Student :

| | |
|--------------------|--|
| Student's Name | |
| Enrolment No./ | |
| Admission Form No. | |

Name & Course Code

| | |
|-------------------|--|
| Study Centre Code | |
| Fee Code | |

Cash Deposit :

| Denomination | Rs. | Ps. |
|--------------|-----|-----|
| 1000 x | | |
| 500 x | | |
| 100 x | | |
| 50 x | | |
| 20 x | | |
| 10 x | | |
| 5 x | | |
| Coins x | | |
| Total | | |

Cheque Deposit

| Chq. No. | Date of Chq. | Name of Bank | Rs. | Ps. |
|----------|--------------|--------------|-----|-----|
| | | PNB | | |

Total fee payable Rs. - - -
Commission Rs. - - -
Total amount Rs. - - -

Amount (in words) : Rs. _____

Name of the Depositor : Rs. _____
Signature _____
Address for communication _____

Phone No. _____

Acknowledgement
For Bank use only
Cashier/Officer



Union Bank
of India

155-156, Red Square Market, Hisar (Hry.) 125001
GURU JAMBHESHWAR UNIVERSITY OF SCIENCE
AND TECHNOLOGY, HISAR

Form for depositing fee with PNB

At (University Copy)

| | |
|----------------|------------------------------|
| Branch | |
| Institute Name | G.J.U. of Sc. & Tech., Hisar |
| Institute ID | GJU |

| Date of Deposit : | | | | | | |
|-------------------|--|--|--|--|----|----|
| | | | | | DD | MM |
| | | | | | | YY |

Details of the Student :

[illegible]

Name & Course Code

| | |
|-------------------|----------|
| Study Centre Code | Fee Code |
|-------------------|----------|

| Denomination | Rs. | Ps. |
|--------------|-----|-----|
| 1000 × | | |
| 500 × | | |

DD/PO Deposit

| | | | | | | |
|---------|--|-----------------------|--------------|--------------|-----|---|
| 50 x | | Chq. No. | Date of Chq. | Name of Bank | Rs. | |
| 20 x | | | | UBI | | |
| 10 x | | | | | | |
| 5 x | | Total fee payable Rs. | | | | - |
| Coins x | | Commission Rs. | | | | - |
| Total | | Total amount Rs. | | | | - |

Amount (in words) : Rs. _____

Name of the Depositor : Rs _____
Signature _____
Address for communication _____

Phone No. _____

Cashier/Officer

Cashier/Officer

ACKNOWLEDGEMENT
(For Office Use)

(Address to be filled in by the candidate)

Affix
Postal
Stamp of
Rs. 6/-
here

Diary No.....

Date.....

Signature

of Official.....

To

**Directorate of Distance Education
Guru Jambheshwar University
of Science and Technology, Hisar**

(To be filled in by the Candidate)

Enrolment No.

Session

Name of the Programme

Name of Candidate.

Father's Name

Address (in Capital Letters)

.....

.....

Pin Code.....

.....

Full Signature of the Candidate

Affix
Latest
Passport Size
Photograph

Date of Issue

.....

Signature & Seal of Director, Distance Education

INSTRUCTIONS

1. This card be produced on demand at the Nodal Centre and Examination Centre or any other establishment of GJU S&T to use its facilities.
2. Loss of identity Card should be reported to police.
3. Duplicate identity card will be issued by the Director on payment of Rs. 100/- by way of Demand Draft in favour of Registrar, GJU S&T, Hisar, payable at Hisar.
4. Identity card is to be deposited with the issuing authority after completion of the programme.



**GURU JAMBHESHWAR UNIVERSITY
OF SCIENCE AND TECHNOLOGY
HISAR**

Directorate of Distance Education

STUDENT IDENTITY CARD

(for use of GJU S&T Facilities only)

List of Fake Universities

State-wise List of fake Universities declared by the University Grants Commission as on December, 2011 taken from UGC website www.ugc.ac.in

Bihar

1. Maithili University/ Vishwavidyalaya, Darbhanga, Bihar

Delhi

2. Varanaseya Sanskrit Vishwavidyalaya, Varanasi (UP) Jagatpuri, Delhi.
3. Commercial University Ltd., Daryaganj, Delhi.
4. United Nations University, Delhi.
5. Vocational University, Delhi.
6. ADR-Centric Juridical University, ADR House, 8J, Gopala Tower, 25 Rajendra Place, New Delhi-110 008.
7. Indian Institute of Science and Engineering, New Delhi

Karnataka

8. Badaganvi Sarkar World Open University Education Society, Gokak, Belgaum, Karnataka.

Kerala

9. St. John's University, Kishanattam, Kerala.

Madhya Pradesh

10. Kesarwani Vidyapith, Jabalpur, Madhya Pradesh.

Maharashtra

11. Raja Arabic University, Nagpur, Maharashtra.

Tamil Nadu

12. D.D.B. Sanskrit University, Putur, Trichi, Tamil Nadu.

West Bengal

13. Indian Institute of Alternative Medicine, Kolkata.

Uttar Pradesh

14. Mahila Gram Vidyapith/ Vishwavidyalaya, (Women's University) Prayag, Allahabad, Uttar Pradesh.
15. Gandhi Hindi Vidyapith, Prayag, Allahabad, Uttar Pradesh.
16. National University of Electro Complex Homeopathy, Kanpur, Uttar Pradesh.
17. Netaji Subhash Chandra Bose University (Open University), Achaltal, Aligrah, Uttar Pradesh.
18. Uttar Pradesh Vishwavidyalaya, Kosi Kalan, Mathura, Uttar Pradesh.
19. Maharana Pratap Shiksha Niketan Vishwavidyalaya, Pratapgarh, Uttar Pradesh.
20. Indraprastha Shiksha Parishad, Institutional Area, Khoda, Makanpur, Noida Phase-II, Uttar Pradesh.
21. Gurukul Vishwavidyalaya, Vrindavan, Uttar Pradesh.

*Bhartiya Shiksha Parishad, Lucknow, UP- the matter is subjudice before the District Judge-Lucknow.



GURU JAMBHESHWAR UNIVERSITY OF SCIENCE & TECHNOLOGY, HISAR

ACADEMIC PROGRAMMES 2013-14

DISTANCE EDUCATION COURSES

Post Graduate Courses

Master of Business Administration (MBA)
Master of Commerce (M.Com.)
M.Sc. (Computer Science)
Master of Computer Applications (MCA)
MCA (5-Years Integrated)
M.A. (Mass Communication)
Master of Insurance Business (MIB)
M.Sc. Mathematics

P.G. Diploma Courses

P.G. Diploma in Computer Applications (PGDCA)
P.G. Diploma in Environmental Management (PGDEM)
P.G. Diploma in Taxation (PGDT)
P.G. Diploma in Advertising & Public Relations (PGDA & PR)
P.G. Diploma in Bakery Science and Technology (PGDBST)
P.G. Diploma in Counseling and Behaviour Modification (PGDCBM)
P.G. Diploma in Industrial Safety Management (PGDISM)

Graduate Courses

Bachelor of Business Administration (BBA)
B.A. (Mass Communication)

Price:

At Counter for General Rs.400/-
By Post for General Rs.450/-

At Counter for SC/BC of Haryana only Rs.100/-
By Post for SC/BC of Haryana only Rs.150/-

REGULAR COURSES

Post Graduate Courses

M.Tech. (Computer Science & Engineering)
M.Tech. (Environmental Science & Engineering)
M.Tech. (Electronics & Communication Engineering)
M.Tech. (Mechanical Engineering)
M.Tech. (Printing Technology)
M.Tech. (Nano Science and Technology)
M.Tech. (Optical Engineering)
M.Tech. (Food Engineering)
M.Tech. (Geo-informatics)
M.Tech. (Biomedical Engineering)
M.Pharm. (Pharmaceutical Chemistry)
M.Pharm. (Pharmaceutics)
M.Pharm. (Pharmacology)
M.Pharm. (Pharmacognosy)
Master of Physiotherapy (Musculoskeletal Disorders)
Master of Physiotherapy (Sports Physiotherapy)
Master of Physiotherapy (Neurological Disorders)
Master of Physiotherapy (Pediatric Physiotherapy)
Master of Physiotherapy (Cardiothoracic & Pulmonary Disorders)
Master of Computer Applications
Master of Business Administration (MBA)
MBA-Finance
MBA-Marketing
MBA-International Business
MBA (Evening)
M.Sc. (Psychology)
M. Com
M.Sc. (Biotechnology)
M.Sc. (Microbiology)
M.Sc. (Chemistry)
M.Sc. (Environmental Sciences)
M.Sc. (Food Technology)
M.Sc. (Mass Communication)
M.Sc. (Mathematics)
M.Sc. (Physics)
M.Sc. (Advertising Management & Public Relations)

Under Graduate Courses

Bachelor of Pharmacy
Bachelor of Physiotherapy
B.Tech. (Biomedical Engineering)
B.Tech. (Computer Science & Engineering)
B.Tech. (Electronics & Communication Engineering)
B.Tech. (Information Technology)
B.Tech. (Mechanical Engineering)
B.Tech. (Printing Technology)
B.Tech. (Food Engineering)

Prospectus can be had from:

Incharge, Reception & Information Cell and
Sale Counter, Near City Gate, GJUS&T,
Hisar-125001 (Hry.)
Ph.: 01662-263363, 263504

Study Centres of
GJUS&T, Hisar

Download from
www.ddegjust.ac.in

Selected
AXIS BANK
Branches